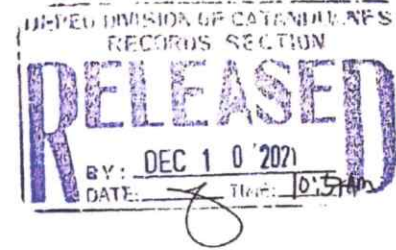




Republic of the Philippines
Department of Education
 REGION V
 SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM

OSDS-UM-12-09-21/MBL



TO : Asst. Schools Division Superintendent
 Chiefs, SGOD & CID
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary Schools Heads
 Teaching & Non-Teaching Personnel

FROM : 
SUSAN S. COLLANO
 Asst. Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

SUBJECT: ORIENTATION ON PRIME-HRM

DATE : December 9, 2021

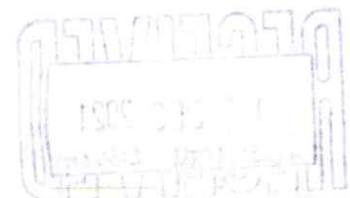
1. There will be an **Orientation on PRIME-HRM on December 13, 2021, 9:30AM at Amenia Beach Resort, Palawig, San Andres, Catanduanes.**
2. This activity aims to:
 - a) Orient the selected PRIME-HRM Technical Working Group
 - b) Review and finalize the Action Plan and submit to E-PRIME
3. Participants are the following:

1. Susan S. Collano	ASDS, OIC-Office of the SDS		
2. Ma. Luisa T. dela Rosa	ASDS		
3. Jennifer B. Metica	ICT		
4. Enida B. Abordo	Director II - CSC		
RECRUITMENT, SELECTION & PLACEMENT			
5. Marichelle B. Llave	PERFORMANCE MANAGEMENT		
6. Nelson T. Sicio	LEARNING AND DEVELOPMENT		
7. Roma Angelee A. Soleybar	REWARDS & RECOGNITION		
8. Fidel A. Vegim	12. Romel G. Petajen	19. Mary Jean S. Romero	26. Eva S. Tolentino
9. Elias V. Abundo	13. Cynthia T. Soneja	20. Aroline T. Borja	27. Ma. Cielo C. Tubale
10. Imaculate T. Latorre	14. Amelia B. Cabrera	21. Gina B. Pantino	28. Liza R. Bernardo
11. Christine Louise S. de Leon	15. Niño Gerard C. Ceneta	22. Jesslyn T. Taway	29. Cristina T. Barrameda
	16. Sarah S. Chiong	23. Anjo G. Tugay	30. Maria Audrea L. Vivo
	17. Marisol T. Lim	24. Elizabeth S. Urbano	31. Maybelle V. Rubio
	18. Linda A. Icaranom	25. Ma. Carissa M. Guerrero	32. Korina Carla H. Basco

4. For information, guidance and compliance.



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Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES

ORIENTATION ON PRIME-HRM
December 13, 2021
Amenia Beach Resort, Palawig, San Andres

TIME	Activity	Person-In-Charge
9:25-9:29	Registration	Christine Louise S. de Leon, AO II Ma. Carissa M. Guerrero, AO II Korina Carla H. Basco, AO II
9:30 – 9:45	Program Preliminaries Philippine National Anthem Opening Prayer	AVP
9:46-9:51	Acknowledgement of the Participants	ROMA ANGELEE A. SOLEYBAR Administrative Officer II
9:52-10:00	Opening Remarks	MA. LUISA T. DELA ROSA Asst. Schools Division Superintendent
10:01-10:30	Message and Overview of the Activity	SUSAN S. COLLANO Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent
10:30-12:00	Brief Orientation on PRIME-HRM & Review of the Action Plan	ENIDA B. ABORDO Director II Civil Service Commission Catanduanes Field Office
LUNCH BREAK		
1:00-4:00	Finalization of the Action Plan (per HR System) and Submission to the E-PRIME	PRIME-HRM TWG
4:00-4:30	Wrap-Up/Closing Remarks	MARY JEAN S. ROMERO Chief Education Program Supervisor
LINDA A. ICARANOM Master of Ceremonies		