



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

13 January 2026

DIVISION MEMORANDUM
NO. 064 s. 2026

**LAST AND FINAL CALL FOR THE SUBMISSION OF SY 2024-2025 APPROVED
INDIVIDUAL PERFORMANCE COMMITMENT REVIEW FORM (IPCRF) AND
OFFICE PERFORMANCE AND REVIEW FORM (OPCRF) FOR SCHOOL BASED-
PERSONNEL AND FY 2024 FOR SDO PROPER PERSONNEL**

To: Assistant Schools Division Superintendent
CID & SGOD Chief and Personnel
OSDS Unit Heads and Personnel
Elementary and Secondary School Heads
All Others Concerned

1. In reference to the Division Memorandum No. 1117 s. 2025, this Office hereby issues the **LAST AND FINAL CALL** for the submission of the duly approved OPCRf and IPCRF for SY 2024-2025 (school-based personnel) and FY 2024 (SDO Proper personnel) **on or before January 23, 2026 (Friday)**. All concerned are directed to submit the scanned copy of ALL PAGES (PART I-IV) through the link: bit.ly/SubIP_OPCRFSY24-25
2. For information, guidance and strict compliance.

MA. JEANY T. ABAYON
Assistant School Division Superintendent
OIC-Office of the Schools Division Superintendent