

Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

August 12, 2024

MEMORANDUM TO:

MARIFE B. BREQUILLO
Senior Education Program Specialist

In view of the attendance of the **SGOD Chief** to the Conduct of Capacity Building on the Revised School-Based Management (SBM) Guidelines on **August 12-16, 2024**, you are hereby designated to take charge of the School Governance and Operations Division and act on all routine matters and urgent administrative concerns.


For this purpose, you will sign official papers, thus:

By Authority of the SGOD Chief:

MARIFE B. BREQUILLO
Senior Education Program Specialist
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

0083-OIC-MARIFE B. BREQUILLO



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