

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

**MARCHELLE B. LLAVE**  
Administrative Officer IV

Date: July 23, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Competency (if applicable)	Place of Assignment
					Education	Training	Experience			
1	TEACHER II (ACADEMIC TRACK)	OSEC-DECSB-390040-2021	12	26,052.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE PLUS AT LEAST 6 UNITS TOWARDS A MASTER'S IN RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION; RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION; NONE REQUIRED *PRACTITIONERS (PART TIME ONLY); NONE REQUIRED		SENIOR HIGH SCHOOL
2	TEACHER II (ACADEMIC TRACK)	OSEC-DECSB-390040-2021	12	26,052.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE PLUS AT LEAST 6 UNITS TOWARDS A MASTER'S IN RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION; RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION; NONE REQUIRED *PRACTITIONERS (PART TIME ONLY); NONE REQUIRED		SENIOR HIGH SCHOOL
3	TEACHER II (ACADEMIC TRACK)	OSEC-DECSB-390040-2021	12	26,052.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE PLUS AT LEAST 6 UNITS TOWARDS A MASTER'S IN RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION; RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION; NONE REQUIRED *PRACTITIONERS (PART TIME ONLY); NONE REQUIRED		SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 3, 2021.

1. Letter of Intent;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating for the last 3 years signed by the immediate head;
4. Updated Service Record;
5. Last approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records;
8. Certificate of Relevant trainings/seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 09291383325

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent  
DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes  
[personnelsection.ctd@deped.gov.ph](mailto:personnelsection.ctd@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERAINED.**

This agency upholds Equal Employment Opportunity Principle; "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

