

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC HRD (Email to: hr@hrd.csc.gov.ph)

MARGHELLE B. MAIVE
Administrative Officer IV

Date: July 6, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Education	Qualification Standards				Eligibility	Consistency (if applicable)	Place of Assignment Senior Human Resource Specialist
						Training	Experience	None Required	None Required			
1	TEACHER I	OSEC-DECSB-TCH1-419808-1968	11	23,877.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE WITH 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
2	TEACHER II	OSEC-DECSB-TCH2-390172-2020	12	26,052.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
3	TEACHER II	OSEC-DECSB-TCH2-399520-1968	12	26,052.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
4	TEACHER II	OSEC-DECSB-TCH2-390089-2011	12	26,052.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 16, 2021.

1. Letter of Intent
 2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at www.csc.gov.ph;
 3. Performance rating for the last 3 years signed by the immediate head;
 4. Updated Service Record;
 5. Last approved appointment;
 6. Photocopy of certificate of eligibility/training license;
 7. Photocopy of Transcript of Records;
 8. Certificate of Relevant trainings/seminars attended; and
 9. Other document relevant to the position applied for.
10. For more details, please contact 0291335325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN S. COLLANO
Assistant Schools Division Superintendent
OIC - Office of the Schools Division Superintendent
District: SOO-Catanduanes, San Roque, Virac, Catanduanes
personnel@education.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

This agency upholds Equal Employment Opportunity Principle that there shall be no discrimination in selection of employees on account of age, sex, color, religion, disability, marital status, income class, political affiliation, and tribal affiliation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity.

