

SECOND DIVISION MANAGEMENT COMMITTEE MEETING-SECONDARY

1ST VIRTUAL MEETING - MAY 21, 2020



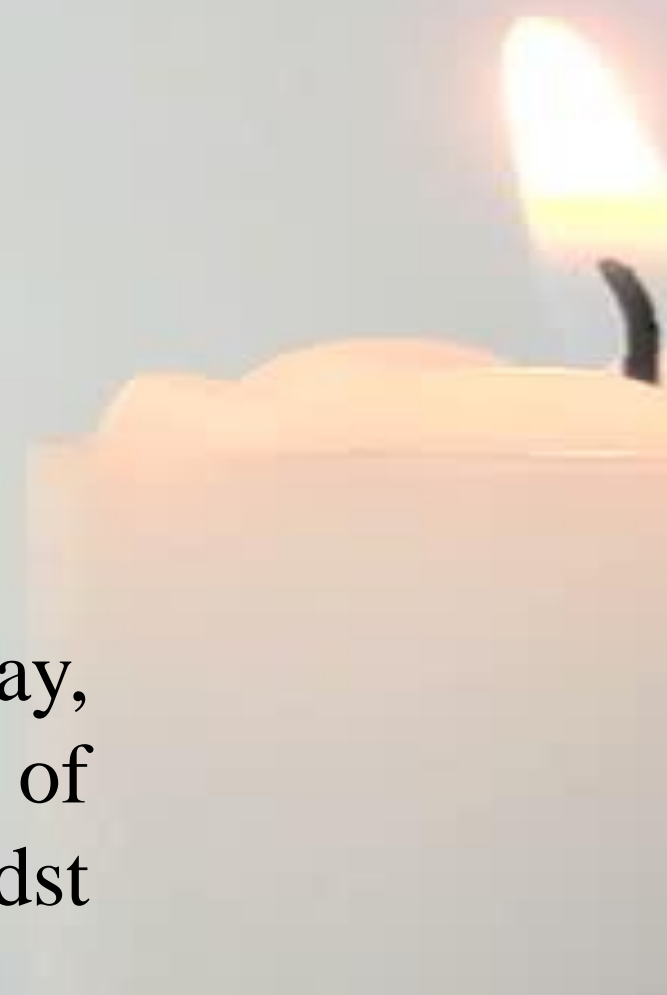
*Let us be still in the presence of God
and one another.*

Almighty Father, we thank You for the gift of this day. We humbly pray as we beg for Your Love and Mercy. Please forgive us our sins as we acknowledge that we are nothing without You.



Gracious God, we give You thanks and praise for Your providence and presence as we gather today for this 1st virtual MANCOM MEETING of all school heads in SDO Catanduanes headed by our SDS Sir Dan Despi and ASDS Maam Loi Dela Rosa.

God of life, you have promised to be with us everyday, in difficult days especially in this trying times of pandemic. We prayerfully seek your grace, amidst COVID 19 here and overseas.

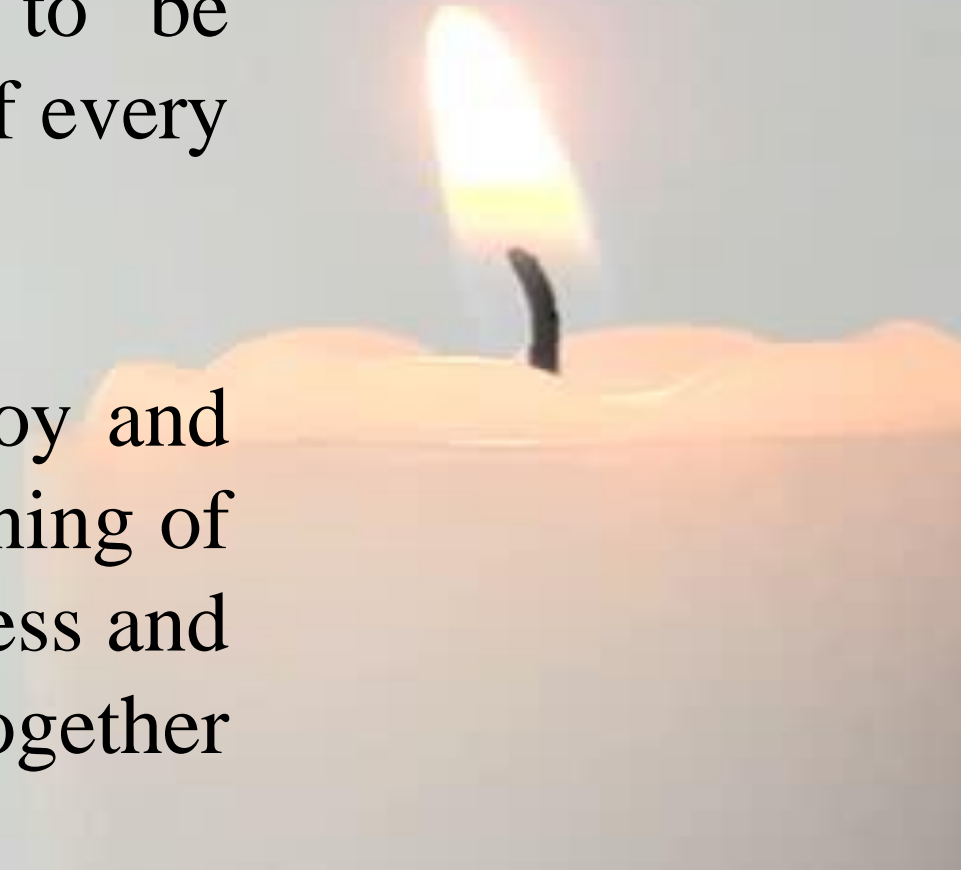


We pray to give us strength of body, largeness of hearts and soundness of mind so that we may able to perform our tasks and mission with vigor, competence, compassion and patience that You have entrusted to all of us in shaping the young minds and hearts for our country's future. Help us to see ways what we can offer from your love, despite this deadly virus.



Give us clarity of mind that we may fully understand things, issues and concerns to be treated and discussed for the greater good of every Catandunganon learner.

Grant us, too, Almighty God, the gift of joy and hope as we explore possibilities for the opening of classes. Animate us with the spirit of openness and cooperation. May our work be a weaving together of the best that is in each one of us.



We pray for your Holy Spirit's discernments amidst the many choices and decisions facing by our local and national leaders, community and medical frontliners.

We gather now and pray through Your son, Jesus Christ, our Lord.

AMEN.



ATTENDANCE:

<http://deped.in/MANCOMSecondary>



Set your microphone to mute. Turn it on only during the Open Forum (Once address by the moderator)



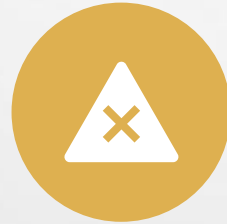
Turn camera off if experiencing difficulty in connection



Listen attentively to the speaker



Participate actively during the discussion



In case there is an urgent matter, comment at the chatbox



The session will be recorded



Feedback, suggestions and comments will be entertained after the discussion of each speaker/Open Forum

HOUSE RULES

SDS TIME

- **LEARNING CONTINUITY PLAN WITH SPECIAL FOCUS ON THE OPENING OF CLASSES**
- **MATTERS FOR INFORMATION AND DISCUSSION**

DANILO E. DESPI
Schools Division Superintendent

OPENING OF CLASSES

PRE-OPENING ACTIVITIES

- While formal school opening is on [August 24](#), DepEd said there would be “pre-opening” activities that would be conducted as early as [August 3](#).
- From [August 3 to 15](#), students will be given assignments to explore foundational topics, as well as receive orientation on the utilization of alternative modes of education and the use of learner materials.
- The following week, from [August 17 to 22](#), homeroom activities focusing on mental health and psychosocial activities will be conducted.
- There will also be discussions on the characteristics and effects of the pandemic; orientation on precautionary and preventive measures such as water, sanitation and hygiene, and other topics related to COVID-19.

PRE-OPENING ACTIVITIES

- The pre-opening activities are counted in the 203 class days that will constitute the upcoming school year.
- There will also be a general assembly of stakeholders before the school opening to orient and generate proposals from parents, guardians, students, teachers and other stakeholders regarding the upcoming academic year.
- This shall be conducted through the most appropriate mechanism as determined by the school, such as teleconferencing or face-to-face activity.

DISTANCE LEARNING

- A major feature in the upcoming school year is the use of alternative learning modalities, especially when classes resume in areas where physical opening of schools is not possible.
- Sec. Briones said the opening of the school year would not necessarily mean face-to-face learning in the classroom.

MOVEMENT

- According to Sec. Briones, the physical opening of schools will depend on the risk severity grading or classification of a locality, pursuant to guidelines of the Department of Health (DOH), the Inter-Agency Task Force for the Management of Emerging Infectious Diseases or the Office of the President.
- “Even in areas where schools are allowed to open, physical distancing will still be required, which will necessitate schools to combine face-to-face learning with distance learning,” she said.
- This means that only a maximum of 15 to 20 learners will be allowed in each class, in compliance with the social or physical distancing measures set by the DOH.

MOVEMENT

- To complement this, distance learning options may be adopted by the schools based on what is best for their students, teachers and other stakeholders.
- Options include the use of online platforms, television and radio to deliver educational content, as well as the use of modules containing reading materials and tasks that students can work on in their homes.
- In cases where limited face-to-face interaction is allowed, schools may consider a structured schedule or staggered class sizes to limit the number of students in schools at any given time.

ENROLMENT PERIOD

- To help schools determine the best learning delivery modality to adopt in their context, parents or guardians will be asked to answer an enrolment form that contains questions on household capacity and access to distance learning.
- It requires information on access to devices that the students can use for learning, such as radio, television, smartphones, laptop and desktop computers.
- The survey includes questions on internet access, as well as the parents' or guardians' preferred modality of learning for the students (online, television, radio, modules, and others).

ENROLMENT PERIOD

- The form will also allow parents to explain the challenges that may affect their child's learning process through distance education, including lack of available gadgets, insufficient load or data allowance, unstable internet connection, existing health conditions, difficulty in independent learning and distractions, among others.
- “The enrolment and survey form is intended to collect important information to consider for the adoption of the relevant learning delivery strategies and modalities and to further provide support to learners for the school year,” DepEd said.

ENROLMENT PERIOD

- The survey will be distributed during the enrolment period from **June 1 to 30**. It would include those who already enrolled during the early registration period earlier this year.

SATURDAY CLASSES

- Formal teaching and learning activities will begin on [August 24](#).
- But as stated by the DepEd earlier, face-to-face classes may not necessarily happen as schools may adopt distance learning modalities to minimize physical interaction among the students.
- Because of the compressed school year, Sec. Briones authorized the holding of Saturday classes, but only through the conduct of distance learning activities to be undertaken by learners.

- National Assessments such as the National Achievement Test, National Career Assessment Examination, and Early Language Literacy and Numeracy Assessment shall still be conducted.
- Parent-teacher conferences and distribution of report cards should strictly follow social distancing measures if these cannot be conducted online.

HOLIDAYS, BREAKS

- Schools are still expected to comply with National Holidays and other observances mandated by law.
- Christmas break will be from **December 19 to January 3 next year**, while the end of the academic year will be on **April 30, 2021**.
- Classes will be canceled only on Maundy Thursday and Good Friday, **April 1 and 2**, during the **2021 Holy Week**.

HOLIDAYS, BREAKS

- Final examinations are scheduled between **April 15 and 23**, while end of school year activities such as graduation rites will be from **April 26 to 30**.
- Summer classes will be from **May 3 to June 11, 2021**.

CANCELED EVENTS

- Due to the pandemic, the conduct of curricular and co-curricular activities that involve gathering large numbers of learners are canceled, unless these can be conducted online.
- These include science fairs, showcase of portfolios, trade fairs, school sports, campus journalism, festival of talents, job fairs, career orientation and other similar activities.
- However, the school calendar noted that the National Schools Press Conference and the National Festival of Talents might be conducted online.

- According to DepEd, career guidance activities shall be conducted between September 2020 and January 2021 to guide Grades 9 and 10 learners in making informed choices on their preferred senior high school track.
- But college and middle level skills fairs, job fairs, businesses, senior high school summits and entrepreneurship expos shall be canceled

- With the major changes that will be implemented, DepEd admits that some students may be left behind, given the differing circumstances and capacities of learners and households to cope with the new modalities of learning.
- Sec. Briones said efforts to provide remediation and enhancement activities shall also be given more attention.
- She earlier stressed that implementing the learning continuity plan would greatly depend on family and community support.

- “We need to prepare not only the schools, learners, administrators, and teaching and non-teaching personnel, but also the parents or guardians of the learners,” Sec. Briones noted. “There will be orientations and capacity building for parents and guardians to prepare them for the new role and responsibilities that they will do.”
- Briones said DepEd needs the support and partnership of local government units to maximize and align their special education fund, as well as strong engagement with national government agencies, private organizations and other stakeholders in contributing to educational needs.

- The implementation of the basic education learning continuity plan will be difficult. It is not a perfect plan. It is not possible to have a perfect plan with so many unknowns and imponderables. Operational complications can be expected along the way,” Sec. Briones pointed out.
- “Thus, we seek the understanding, support and solidarity of our DepEd family and all our stakeholders, in the true spirit of unity and bayanihan or mutual help,” she said.



FILE PHOTO/MONG PINTOLO

”

If you teach anxiety, if you teach fear, if you teach insecurity, and you are so fearful that you cannot move anymore, let's just wait for this thing to blow over... but we don't know when this thing will blow over.

So in the meantime, you cannot have 9 months of idle children being restrained in their homes... Making them stay at home and having no classes, no learning at all because we are afraid... We have to work around that fear.

Leonor Briones
Education Secretary
May 11, 2020
Press conference

**PHILIPPINE
STAR**

- SCHOOL CALENDAR FOR SY 2020-2021
- RANKING OF TEACHER-1 APPLICANTS

MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent

DEPED ORDER NO. 007, S. 2020

**School Calendar and Activities
for School Year 2020-2021**

GUIDELINES:

> Pursuant to the objectives of *sulong edukalidad*, schools shall strictly devote **eight (8)** weeks of each academic quarter to teaching and learning activities.

> Given the different circumstances and capabilities by learners and households to cope with the new modalities of learners, a number of learners may be left behind. Thus efforts to provide REMEDIATION and ENRICHMENT ACTIVITIES shall be given more attention.

> Classroom assessment namely formative and summative assessments shall be conducted by teachers to track and measure learners' progress thru:

- Paper-based

- Offline or online assessment appropriate

- To the context and needs of the learners

> The last two (2) days of each academic quarter shall be devoted to the administration of quarterly assessment.

> Career guidance activities shall be conducted between September 2020 and January 2021 to guide Grades 9 and 10 learners in making informed choices on their preferred SHS track.

> College and middle level skills fair, job fair, business, shs summits and entrepreneurship expo and similar activities shall be cancelled.

> Accomplishment of year-end financial clearance of learners is strictly prohibited.

> Remedial advancement and enrichment classes during summer shall begin on Monday - May 3, 2020 and end on Friday- June 11, 2020.



LEARNER ENROLLMENT AND SURVEY FORM
THIS FORM IS NOT FOR SALE

Instructions:

- This enrollment survey shall be answered by the parent/guardian of the learner.
- Please read the questions carefully and fill in all applicable spaces and write your answers legibly in CAPITAL letters. For items not applicable, write N/A.
- For questions/clarifications, please ask for the assistance of the teacher/person-in-charge.

A. GRADE LEVEL AND SCHOOL INFORMATION

A1. School Year: -
 A2. Check the appropriate boxes only: No LRA With LRA

A3. Returning (Re-enroll)

A4. Grade Level to enroll: _____
 A5. Last School Attended: _____
 A6. School ID: _____
 A7. School to enroll in: _____
 A8. School ID: _____

A9. Last grade level completed: _____
 A10. School Address: _____
 A11. School Address: _____

A12. Last school year completed: _____
 A13. School Type: _____

Public Private

FOR SPECIAL NEEDS SCHOOLS ONLY:

A14. Semester ("1st"/"2nd"): _____
 A15. Track: _____
 A16. Strand (Lang): _____

B. STUDENT INFORMATION

B1. PEd Div Certificate No. (if available upon enrollment):
 B2. Learner Reference Number (LRN):

B3. LAST NAME:

B4. FIRST NAME:

B5. MIDDLE NAME:

B6. EXTENSION NAME (e.g. Jr., III) (if applicable): _____

B7. Date of Birth (Month/Day/Year):

B8. Age:
 B9. Sex: Male Female

For Learners with Special Education Needs

B10. Does the learner have special education needs? Yes No

B11. If yes, please specify: _____

B12. Do you have any assistive technology devices available at home? (i.e. screen reader, Braille, DGSIV) Yes No

B13. If yes, please specify: _____

ADDRESS

B14. House Number and Street: _____
 B15. Barangay: _____

B16. City/Municipality: _____
 B17. Province: _____
 B18. Region: _____

C. PARENT/ GUARDIAN INFORMATION

Father	Mother	Guardian
B19. Full Name (Surname, full name, middle name): _____	B20. Full Surname Name (Surname, full name, middle name): _____	B21. Full Name (Surname, full name, middle name): _____
B22. Highest Educational Attainment:	B23. Highest Educational Attainment:	B24. Highest Educational Attainment:
<input type="checkbox"/> Elementary graduate <input type="checkbox"/> High School graduate <input type="checkbox"/> College graduate <input type="checkbox"/> Vocational <input type="checkbox"/> Master's/Doctorate degree <input type="checkbox"/> Did not attend school	<input type="checkbox"/> Elementary graduate <input type="checkbox"/> High School graduate <input type="checkbox"/> College graduate <input type="checkbox"/> Vocational <input type="checkbox"/> Master's/Doctorate degree <input type="checkbox"/> Did not attend school	<input type="checkbox"/> Elementary graduate <input type="checkbox"/> High School graduate <input type="checkbox"/> College graduate <input type="checkbox"/> Vocational <input type="checkbox"/> Master's/Doctorate degree <input type="checkbox"/> Did not attend school
B25. Employment Status:	B26. Employment Status:	B27. Employment Status:
<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Self-employed (i.e. family business) <input type="checkbox"/> Unemployed due to SDO <input type="checkbox"/> Not working	<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Self-employed (i.e. family business) <input type="checkbox"/> Unemployed due to SDO <input type="checkbox"/> Not working	<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Self-employed (i.e. family business) <input type="checkbox"/> Unemployed due to SDO <input type="checkbox"/> Not working
B28. Working from home due to SDO?	B29. Working from home due to SDO?	B30. Working from home due to SDO?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
B31. Contact numbers (cell/landline/telexphone): _____	B32. Contact numbers (cell/landline/telexphone): _____	B33. Contact numbers (cell/landline/telexphone): _____



D. HOUSEHOLD CAPACITY AND ACCESS TO DISTANCE LEARNING

D1. How does your child go to school? Choose all that applies.

- walking public commute (and/or walk) family-owned vehicle school service

D2. How many of your household members (including the enrollee) are studying in School Year 2020-2021? Please specify each.

- Kindergarten _____ Grade 1 _____ Grade 2 _____ Grade 3 _____
Grade 4 _____ Grade 5 _____ Grade 6 _____ Grade 7 _____
Grade 8 _____ Grade 9 _____ Grade 10 _____ Grade 11 _____
Grade 12 _____
Others: (teacher, student, etc.) _____

D3. Who among the household members can provide instructional support to the child's distance learning? Choose all that applies.

- parents/guardians others (aunt, house helper)
 elder siblings none
 grandparents able to do independent learning
 extended members of the family

D4. What devices are available at home that the learner can use for learning? Check all that applies.

- cable TV radio
 non-cable TV desktop computer
 basic cellphone laptop
 smartphone none
 tablet others: _____

D5. Do you have a way to connect to the internet?

- Yes
 No
(If NO, proceed to D7)

D6. How do you connect to the internet? Choose all that applies.

- own mobile data
 own broadband internet (DSL, wireless fiber, satellite)
 computer shop
 other places outside the home with internet connection (library, barangay/municipal hall, neighbor, relative)
 none

D7. What distance learning modalities do you prefer for your child? Choose all that applies.

- online learning
 television
 radio
 modular learning
 combination of face-to-face with other modalities
 others: _____

D8. What are the challenges that may affect your child's learning process through distance education? Choose all that applies.

- lack of available gadgets/equipment
 insufficient load/data allowance
 unstable mobile/internet connection
 existing health conditions
 difficulty in independent learning
 conflict with other activities (e.g., house chores)
 high electrical consumption
 distractions (e.g., social media, noise from community/neighbor)
 others: _____

I hereby certify that the above information given are true and correct to the best of my knowledge and I allow the Department of Education to use my child's details to create and/or update his/her learner profile in the Learner Information System. The information herein shall be treated as confidential in compliance with the Data Privacy Act of 2012.

Signature Over Printed Name of Parent/Guardian

Date

For use of DepEd Personnel Only. To be filled up by the Class Adviser.

DATE OF FIRST ATTENDANCE
(Month/Day/Year)

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Grade Level _____

Track (for SHS) _____



DEPED MEMORANDUM NO. 051, S. 2020

GUIDELINES ON THE CONDUCT OF REMEDIAL ADVANCEMENT AND ENRICHMENT CLASSES DURING SUMMER 2020

- ▶ The Implementing Guidelines for the conduct of remedial classes during summer with learning gaps or subject area/s deficiency are provided in D.O 13, s. 2018
- ▶ Due to the situation, for Summer 2020 the conduct of remedial enrichment and advancement classes shall start on May 11, 2020 and shall end after the completion of the six-week period that may include Saturdays.

HOW?

1. Submit a letter of intent to the schools division office.
2. SDOs to accept up to 3 days before the start of summer classes.

For Grades 1 to SHS learners

A. Remediation classes – learners who receives a grade lower than 75 in any subject.

> Learners with failing marks in any learning area are required to attend make up classes during the SY 2020-2021 (to submit implementation plan).

B. Enrichment classes – for those who have hard time focusing in their lessons in previous school year.

> More time to understand concepts

> Received low grade (On voluntary basis only)

***Only San Andres Vocational School**
submitted a letter of intent

HIRING OF TEACHER-I APPLICANTS

- For Junior and Senior High School
 - By learning area
 - By track

FINDING LOVE....

***“TIMES OF CRISIS DRAW PEOPLE TOGETHER
THEY BRING OUT THE BEST IN OUR HUMAN NATURE
THEY ELICIT OUR COMPANION, OVER GENEROSITY,
OUR INNATE KINDNESS
THEY HELP US TRANSCEND OUR DIFFERENCES AND
CELEBRATE OUR ONENESS”...***

MODALITIES OF LEARNING

- ✓ Digital
- ✓ Modular
- ✓ Face to face
- ✓ Blended learning

ROMEL PETAJEN

Education Program Supervisor, Math

ONLINE / DIGITAL LEARNING

- ✓ Make available digital learning materials & links for learners to access the learning package.
- ✓ Identify home coordinator that can assist the learner.
- ✓ Design a weekly assessment tool to check learnings.
- ✓ Establish communication among learner teacher and parent like phone calls for monitoring purposes.

HOME-BASED MODULAR INSTRUCTIONS

- ✓ Identify learners who are capable of self directed learning.
- ✓ Reproduce and provide learning modules and activity sheets (hand or soft copy) to learners to be worked at home.
- ✓ Design schedule for checking acquiring new set of modules and feed back giving.
- ✓ Establish communication mechanism among teacher, learner & parent like phone calls in case of some clarifications.
- ✓ Conduct home visitation.

MODIFIED FACE TO FACE INTERACTION OF TEACHERS & LEARNERS

- ✓ Classes with small number of learners can go on with the regular settings.
- ✓ Divide large number of learners into smaller groups.
- ✓ Shifting of classes (Am & Pm or MWF-TTHS Scheme).
- ✓ Observe 1.5 meter seating distance in the classrooms.
- ✓ Ensure School Health System and stringent Health Protocols.

MODIFIED FACE TO FACE INTERACTION OF TEACHERS & LEARNERS

- ✓ Avoid school socialization activities.
- ✓ Adopt a Content Based Instruction (CBI) in which a skill from a specific learning area can also be taught in another learning area anchored on the Most Essential Learning Competencies (MELC).
- ✓ Limit school visitors.

BLENDDED LEARNING APPROACH

- ✓ Two days face to face for teacher – learner interaction and three days off school activities using modules, video lessons and other learning materials.
- ✓ Combination of face to face, modular and online instruction.

REMINDERS

- ✓ Provide Logistic support & trainings/Orientation on the use of the different learning modalities.
- ✓ Conduct orientation with the parents and stakeholders to gain community support.
- ✓ Promote Parental Support for home learning.

REMINDERS

- ✓ Assess the readiness and capability of the learners in different learning modalities.
- ✓ Provide the necessary orientation to the learners for guidance to help them succeed in any of the learning modalities they would like to engage.

DEVELOPMENT AND QUALITY ASSURANCE OF LEARNING MATERIALS

JESSLYN T. TAWAY

Education Program Supervisor, LRMS

REGIONAL LEARNING CONTINUITY TASKS (RM 36.S, 2020)

- Harvesting and inventory of existing modules
- ✓ Harvested all available materials/modules: ADM, ALS (printed & radio), quality-assured locally-developed modules, including the Daily Lesson Plans (DLPs), and TLE Session Plans (SPs) developed by the region.
- ✓ Ensured that all harvested materials including assessment strategies are aligned with the MELCS and adaptive in different modes of learning (online, offline, blended, etc.)
- ✓ All learning areas conducted an inventory of all available **quality assured** learning materials and resources for all types of learners. This was done for all grade levels per learning quarter.

DEVELOPMENT OF PROTOTYPE MODULES/ACTIVITY SHEETS

- The region initiated the development of sample/model learner's materials per learning area and grade level.
- Development and quality assurance of sample modules are now being done by the learning area supervisors, selected writers and evaluators

REMINDERS FOR DO-INITIATED MATERIALS DEVELOPMENT

- ✓ The Schools Division Offices are not precluded to develop **additional** learning materials to ensure that all MELCs are covered. However, developed materials of any type or format (printed, digital online/offline, video, audio etc.) must be quality assured.
- ✓ Supplementary materials that are to be utilized at the school level must pass through the school learning resource quality assurance committee, while those meant to be utilized division-wide must go through the Division Quality Assurance committee. The Regional Quality Assurance Committee shall evaluate submitted materials for regionwide sharing.

REMINDERS FOR DO-INITIATED MATERIALS DEVELOPMENT

- ✓ It is emphasized that no material must be shared, especially on online platforms (facebook, youtube etc.) if it did not pass through the necessary quality assurance process.

QUALITY ASSURANCE TEAMS

	SCHOOL	DISTRICT	DIVISION
Chairperson	School Heads	PSDS	CID Chief
Co-Chairperson	School LR Coordinator	District LR Coordinator	LR EPS
Members	2 Key Teacher /Master Teacher	5 key School Head/MTs	Learning Area EPS and their Development Teams
	School IT Coordinator	District ICT Coordinator	ITO , PDO (LR), Librarian
SGOD Counterpart	Quality Assurance /Monitoring & Evaluation		

OTHER UPDATES :

- A. Content evaluation of Science ADM modules for quarter 1 and 2
- B. Review of the following evaluation tools/ instruments
 1. Evaluation rating sheet for NON- PRINT resources
 2. Technical evaluation guidelines and checklist
 3. Online site evaluation rubrics
- C. Continues inventory and harvesting of division-initiated lms
- D. Preparation of link for all available materials for the division
- E. DM – CI- 2020-00-067-conduct of reading exhibit online

ACTIVITIES DONE DURING ECQ

1. Prepared inventory and harvested Grade 3 learning materials for all subjects from LR portal
2. Submitted the inventory harvested Grade 3 learning materials to the region for sharing to other divisions
3. Assisted other learning areas in harvesting other LMs in other grade levels
4. Forwarded to GC guidelines, tools and other BLR essential information relative to the development of LMs for new normal.
5. Coordinated with the SGOD M&E for collaborative QA of the development of LMs.

REPORT ON THE STATUS OF INVENTORY/MAPPING OF TEACHERS, LEARNERS AND LEARNING CONTEXTS

(Elementary, Secondary & Integrated Schools)

MARY JEAN S. ROMERO
Education Program Supervisor, SGOD

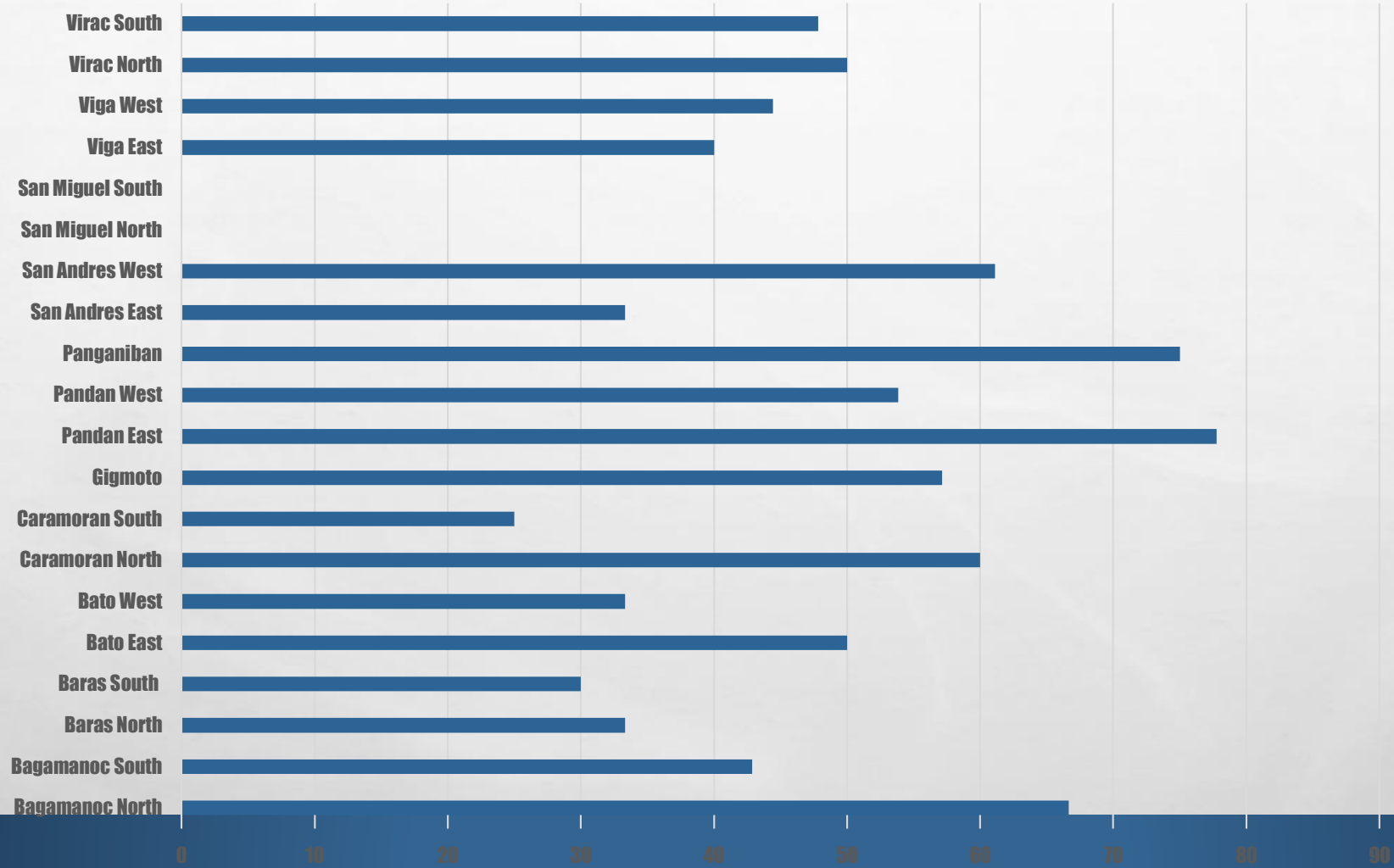
31 (74%) out of 42 Sec Schools submitted as of May 20, 2020 @ 9:20 PM

Bugao NHS	Tubli NHS	Tambongon NHS
San Vicente NHS	Dororian NHS	Tinago NHS
Agban NHS	Gigmoto RDHS	Viga RDHS
Baras RDHS	Pandan School of Arts and Trades	Antipolo NHS
Bote IS	Panganiban NHS	Hawan NHS
Caramoran RDHS	Codon NHS	Magnesia NHS
Dariao NHS	Lictin IS	Palta NHS
Palumbanes IS	Manambrag NHS	Cabugao IS
Supang Datag NHS	San Andres Vocational School	Buyo IS
Cobo IS	Milaviga IS	Panganiban NHS (pm)
Calatagan HS (pm)	CNHS (hard copy)	

Bagamanoc RDHS	Cabcab NHS (partial)
Bato RDHS	San Jose Viga
Caramoran School of Fisheries	Mayngaway NHS
Sicmil IS	San Miguel RDHS
Leandro Verceles Sr NHS	
Panganiban NHS, Caic	
San Miguel RDHS-Annex	

Comparative Rate of Submission of Districts on Learners and Teachers Mapping

Rate of Submission



BRIGADA ESKWELA AND OPLAN BALIK ESKWELA

MIGUEL C. OGALINOLA
SGOD Chief

UPDATES

A. DepEd Memo No. 014 s. 2020 - Oplan Balik – Eskwela

(May 25-June 5, 2020)

B. Brigade eskwela 2020 (in the context of the New normal?)

C. Division memo OSDS-SGOD no. 105 s. 2020 - EOSY 2019-2020 Updating of Learners Status on the Learner Information System

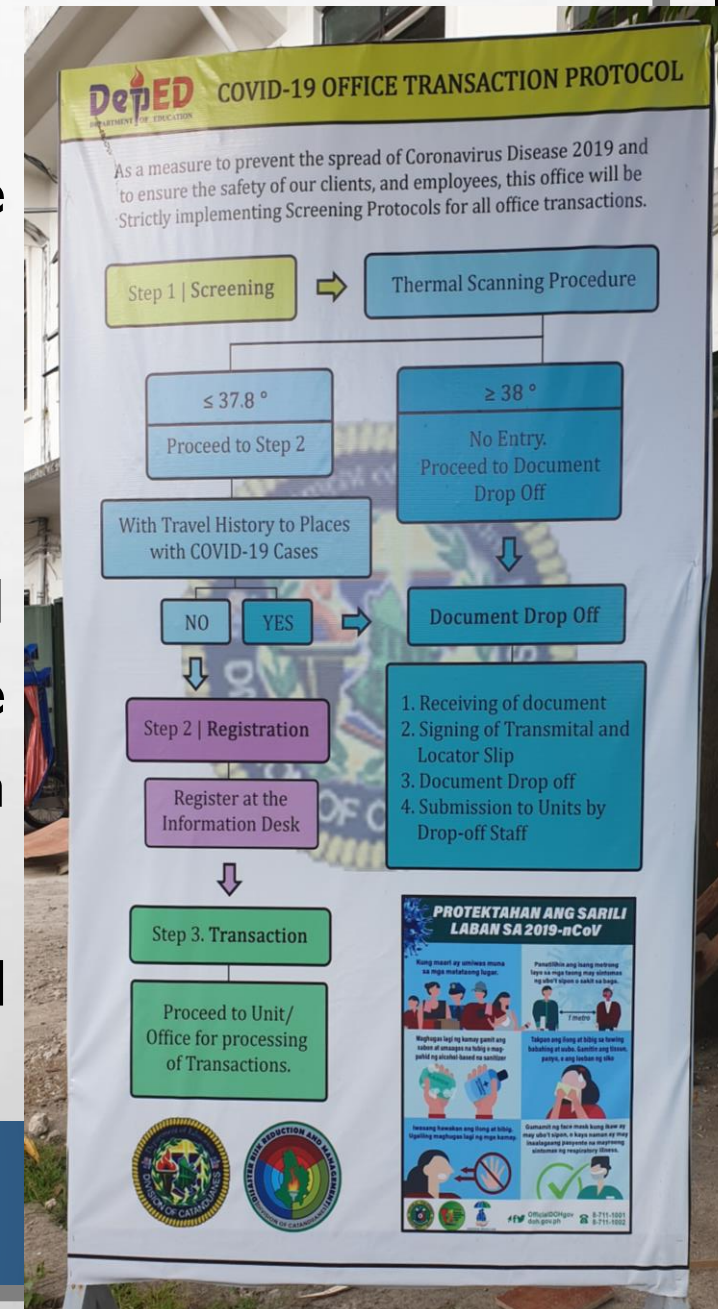


HEALTH PROTOCOLS

DR. KRISTINE G. SANTELICES
Medical Officer, SGOD

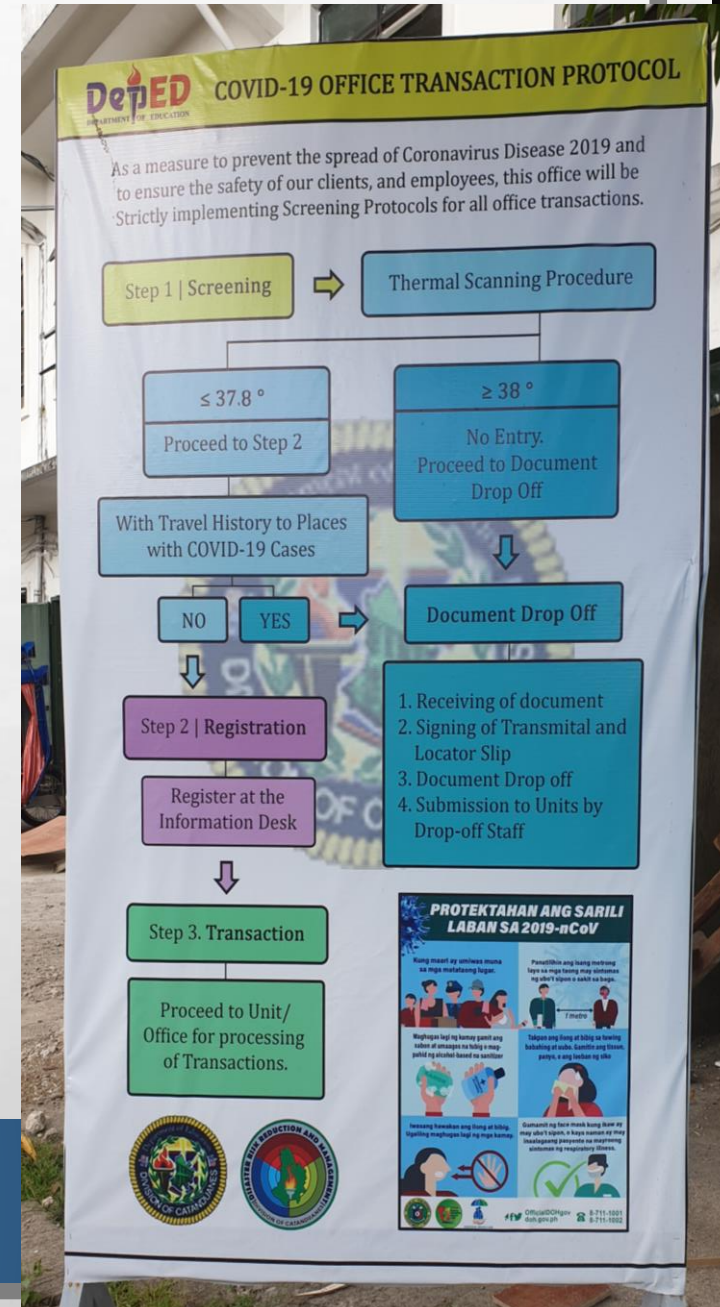
SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- One gate policy. No public vehicles like tricycles will be allowed to enter.
- No face mask, no entry.
- Thermal scanning.
- Health assessment by our front liners (c/o school health and nutrition team on duty) for initial assessment if there are exposure (history of travel and/or with patient with symptoms).
- Alcohol of not less than 60 % isopropyl alcohol or hand sanitizer



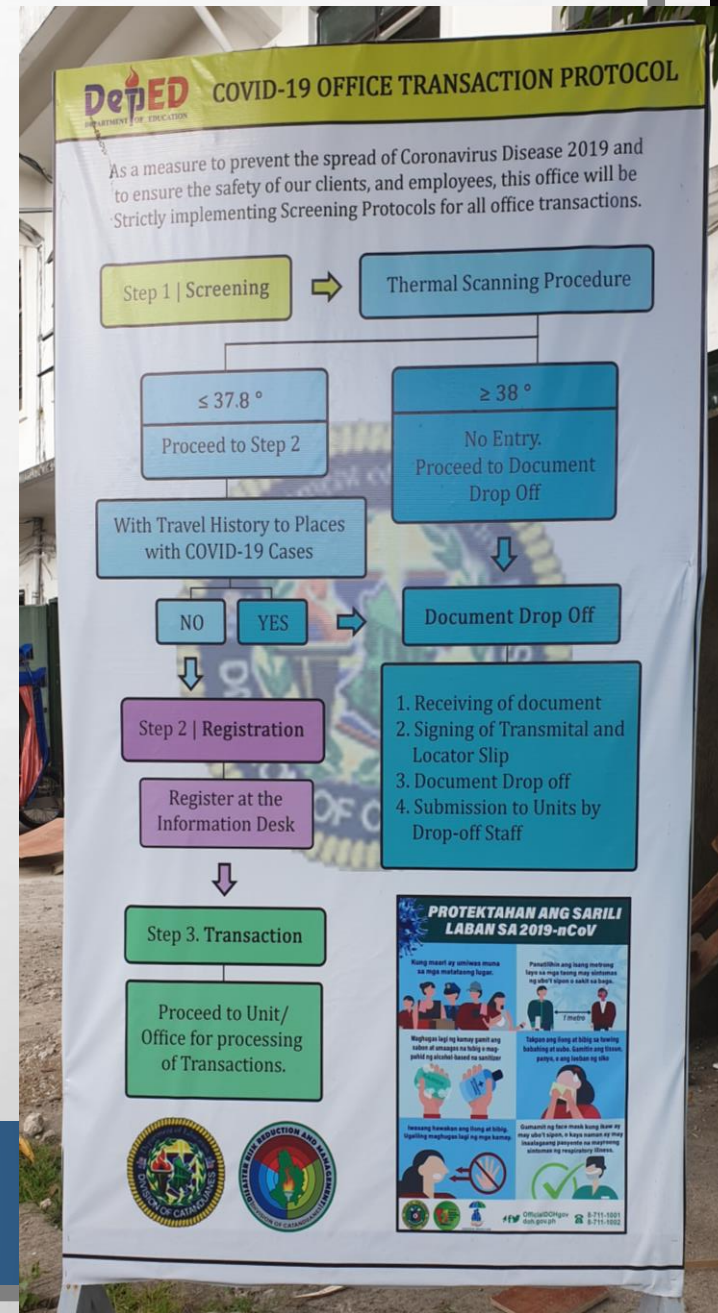
SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- Social distancing of one (1) meter or three (3) feet apart
- The SDO building will have three (3) entrance ways and exits
- Six (6) receiving windows tables by department sections (osds, accounting and finance, records, personnel, cid and sgod) which will be situated on the first half of the sdo lobby. It will be divided from each other with plastic covers and placed one (1) meter apart as per social distancing guidelines.



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- Online submission of documents/reports/transactions are highly encouraged.
- Disinfection of the SDO every weekend or as scheduled, c/o of the division/provincial DRMM office.
- For the transportation of sdo employees, the division bus is picking up personnel on assigned pick up and drop off points. Social distancing precautions will be strictly monitored. Disinfection of the bus done every after trips
- Employees who are at **high risked** of being infected sixty [60] years old and above, immunocompromised, or with co-morbidities (hypertension, diabetes, heart condition, cancer and pregnant) are advised to stay on work from home basis.



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- All reporting staff must as much as possible stay only in their respective workstations, and avoid moving around the office.
- Personnel who manifests symptoms of respiratory infection shall be immediately provided with appropriate health care and automatically removed from the workforce. Doors must be slightly opened so that feet or elbows may be used when opening and closing them, instead of using the door knobs.
- Airconditioning usage must be used in a minimum to lessen exposure and spread of the virus. Be sure to open a window/door or turn on the exhaust fan to allow at least 12 air exchanges per hour.



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

1. For specific transactions:

- a. Medical certificates: for fidelity band, employment, return to duty and the likes, will be by appointment.
- b. Medical certificates for skeletal work force: as stated above, the workforce must not be from the specified high-risked group. A certificate to work and or a waiver must be produced if the employee is part of the organization who belonged to the high-risked group and must be included in the work force.
- c. Form 86 or the annual employee physical examination: will be scheduled as the quarantine will be lifted soon. Memo will be released about this.



SEEK SUPPORT TO COPE

In light of the COVID-19 pandemic, the Civil Service Commission (CSC) encourages government workers to avail of the FREE psychosocial first aid, assessment, and intervention provided by the following individuals and institutions equipped to help deal with emotional crises, stress, and anxiety:

INSTITUTIONS	CONTACT DETAILS
Department of Health Covid-19 Emergency Operations Center	Hotline 1555; 02-894-COVID (26843)
National Center for Mental Health 24/7 Crisis Hotline	0917-899-USAP (8727) (02) 989-USAP (8727)
Career Executive Service Compassion Project	Psychological Association of the Philippines Facebook page: https://free.facebook.com/groups/166162644501350?view=permalink&id=175013470282934%3Fsfnsn%3Dmo&_rdc=1&_rdprogram
Natasha Goulbourn Foundation 24/7 HOPELINE	(02) 804-HOPE (4673) 0917-558-HOPE (4673) 2919 (toll-free number for Globe and TM subscribers)
World Association for Psychosocial Rehabilitation (WAPR)	Dr. Tan Cho Chiong @ 0917-5309650 Dr. Lourdes Ignacio @ 0917-5248998

SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

2. For national schools press conference (NSPC) and national festival of talents (NFOT) delegates, and others who underwent the 14-day quarantine: please present your quarantine health certification or clearance from the local rural health units/baranggay health emergency response team (BHERT) to your superiors before returning to work.



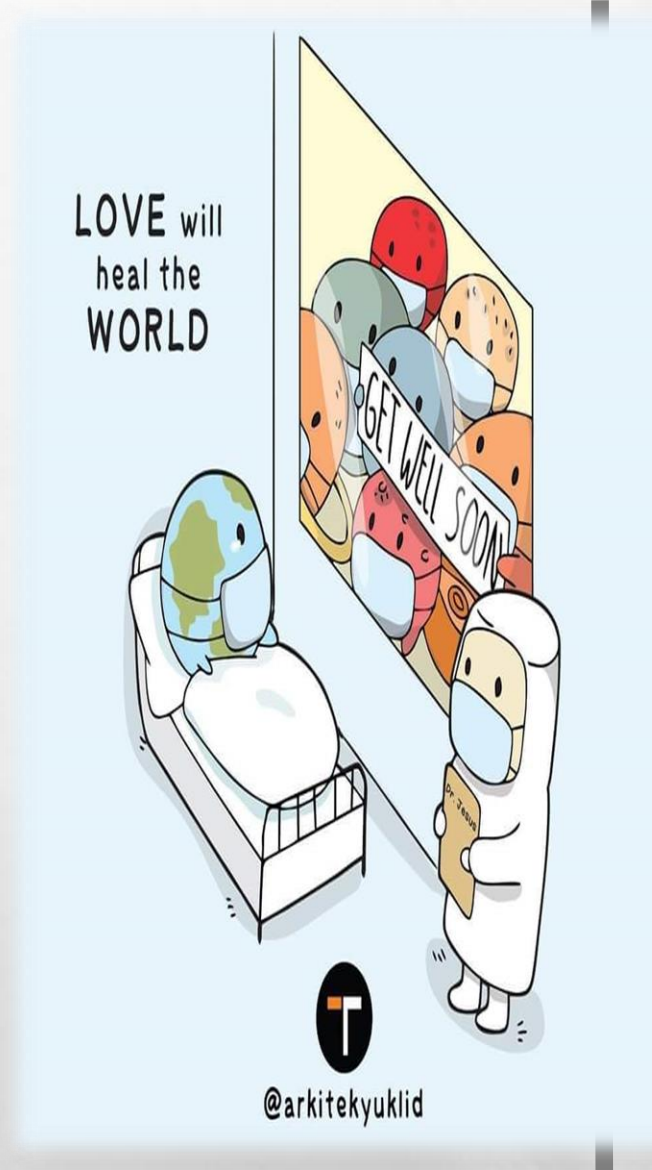
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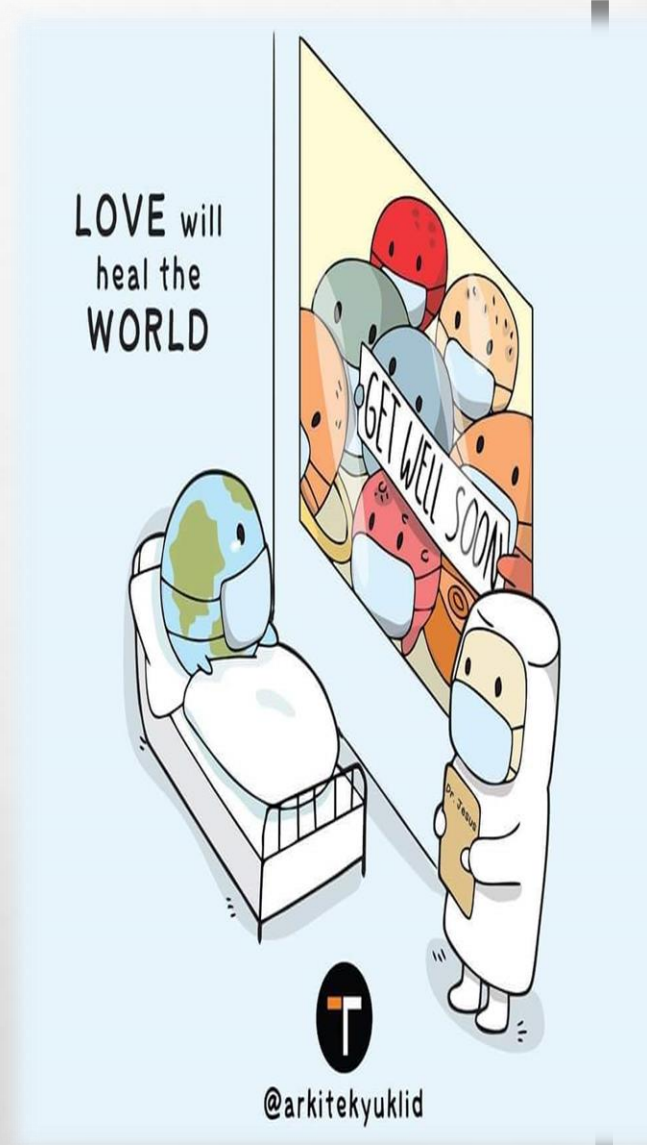
SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

1. Restatement of our preventive measures will always be part of our advocacy of prevention:
 - a) **Make handwashing a habit.** Everybody must wash their hands every now and then with soap and water.
 - b) **Cough Etiquette** of covering the mouth and nose when coughing and sneezing.
 - c) Always wear a **Face Mask**, and wear it properly.
 - d) Avoidance of touching the mouth, eyes and nose to help slow the spread of the virus.
 - e) **Personal hygiene, environmental sanitation and disinfection, and use of not less than 60% alcohol and/or hand sanitizers.**



SDO CATANDUANES OFFICE TRANSACTION HEALTH PROTOCOLS

- f) Intake of plenty of water.
- g) Consume food that is cooked properly.
- h) And consultation to a health facility if symptoms of cough and colds persist, especially if with travel outside the province and/or exposure risks.
- i) The Division DRMM Coordinator along with the School Health and Nutrition Team as part of the Division COVID-19 Task Force will continue to submit the weekly health situation of schools through a **consolidated health assessment form**.



DIY HANDWASHING FACILITY

Up-Scaling WASH in Schools in the Philippines: - Highlights and Challenges

Bali
10 September



DAILY GROUP HANDWASHING FACILITIES



BEFORE



AFTER



HOW OTHER COUNTRIES BRING THEIR CHILDREN BACK TO SCHOOL AMIDST THE COVID19 PANDEMIC?



children disinfect their shoes,



and get their temperature taken



with strict disinfecting measures



while others favor big hats to keep students



throw away their face masks,



to practice social distancing among students,



one meter away from each other.



to reduce class sizes from 20 to 6 students,



with some classes being held outside



assigning the students' seats,

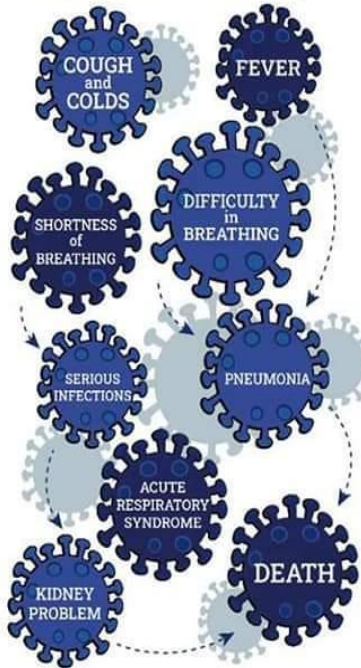
STAY SAFE CATANDUNGANONS!

DEPED response on CORONAVIRUS IN THE PHILIPPINES

ALL SCHOOL PERSONNEL AND LEARNERS SHOULD TAKE PRECAUTIONARY MEASURES AGAINST THE POSSIBLE SPREAD OF THE VIRUS.

CORONAVIRUS

comes from a family of viruses that cause virus diseases characterized by:



Accordingly, all are strictly advised to:

- 

Make handwashing a habit
- 

Always cover one's mouth and nose when coughing and sneezing
- 

Avoid close contact with people who show signs of respiratory illness
- 

Drink plenty of water
- 

Consume food that are cooked properly
-

Consult a health facility if symptoms of cough and colds persist

In the interest of everyone's health and safety, all school officials are strictly enjoined in support measures, awareness, and initiatives against corona virus in the Philippines.



ICT UPDATES

JENNIFER B. METICA

Information Technology Officer-I

ONLINE TRAININGS:

- ✓ **Division Memo No. 107 s. 2020 dated May 9, 2020 – Division Online Orientation on the Use of Different DepEd Official Platform (*pursuant to OUA Memo 00-0420-0042 dated April 7, 2020, Re: Recommending the Use of Microsoft Teams, Workplace by Facebook, and Google Meet in Video Conferencing*) – May 16, 23 & 30, 2020 (Saturday)**
- ✓ **Division Memo No. 108 s. 2020 dated May 9, 2020 – DepEd Webinars Series**
- ✓ **Regional Open Education Training – 10 Teachers per Division**



Gmail

DepEd Email Account



Office 365 Account



Workplace Account



WorkChat Account





DepEd Tayo Catanduanes
Government Organization

+ Add a Button

DepEd Tayo Catanduanes



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Send Email

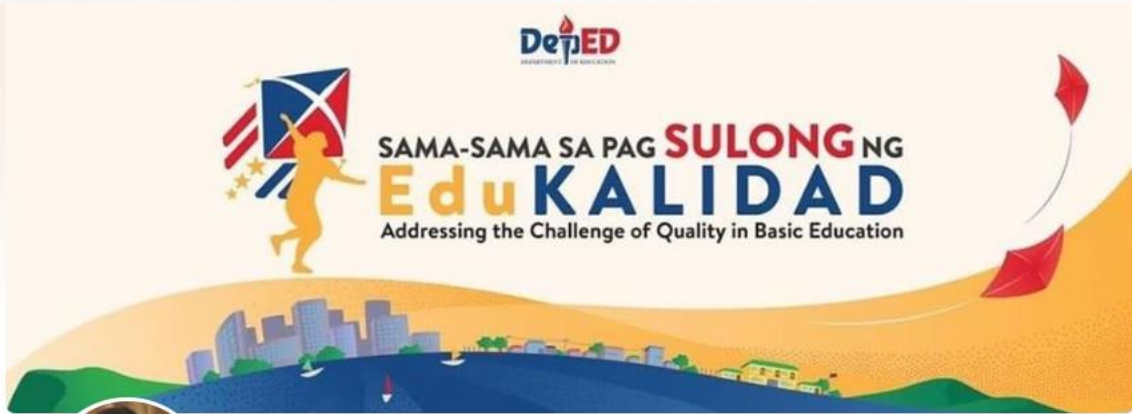
DepEd Tayo



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Government Organization

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DepEd Philippines



Annalyn M. Sevilla ✓

Government Official

Send Message

USEC - Finance



Alain Pascua ✓

Government Official

Send Email

USEC - Admin



Leonor "Liling" Magtolis Briones ✓

Government Official

Send Message

Secretary of Education

SCHOOL ACCOUNT

DepEd Email Account

SchoolID@deped.gov.ph

Ex.: 302073@deped.gov.ph

PW: 302073-2020 (or pls refer to you ICT
Coordinator)

SCHOOL ACCOUNT

Office 365

SchoolID@deped.gov.ph

Ex.: 302073@deped.gov.ph

PW: pls refer to you ICT Coordinator

DEPED COMPUTERIZATION PROGRAM(DCP)

- Approved allocation for DCP FY 2019 Batch 3 (E-Textbook package)
- 35 Recipients in Catanduanes
- Consist of :
 - ✓ 50 units 2-in-1 Laptop PC
 - ✓ 1 unit Laptop
 - ✓ 1 unit Wireless Router
 - ✓ 2 units Charging Cart

REMINDERS:

- Please advise the designated ICT Coordinators to regularly update the school Google Sheet form – online validation of needed data from RO and CO
- To allocate budget for the Internet Expenses used in Computer Laboratory for learners (SIP,AIP) and for the online reports submitted to DO (ICT Coordinators)
- To allocate budget for the repair and replacement of defective parts/units (DCP Package)
- Report immediately to the supplier the defective units (under warranty – 3 yrs) for replacement of the defective units

SCHOOL READINESS CHECKLIST (SRC)



SCHOOL ID: _____ NAME OF SCHOOL: _____
Classification (if recipient pls. check):

- Main
 Annex Campus A
 Annex A Campus B
 Annex B Campus C

Region: V (Bicol) Province: Catanduanes District: _____ Municipality: _____
 Division: Catanduanes Superintendent: DANILO E. DESPI
 Principal/School Head: _____
 Contact No./Cellphone No.: _____ E-mail: _____
 School ICT Coordinator/Computer Laboratory In-Charge: _____
 Contact No./Cellphone No.: _____ E-mail: _____
 School Property Custodian: _____
 Contact No./Cellphone No.: _____ E-mail: _____
 Tel. No. (of the school): _____ Fax No.: _____ E-mail: _____

In compliance to DepEd Memo No. 280, series of 2011, the school's readiness for the DCP shall be assessed by the Division ICT coordinator according to the following criteria. Please tick appropriate box.

Criteria	Yes	No	Remarks
1. Multimedia Classroom	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Computer Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Windows and Doors with grills (double lock)	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Proper electrical wirings and outlets duly certified by the Municipal Electrician	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Provision of adequate security mechanisms	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. School Inspectorate Team were organized	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. 30 pieces (HS)/40 pieces (ES) mono chairs	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. At least two (2) units of stand fan or Aircon	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. Sufficient electrical lighting	<input type="checkbox"/>	<input type="checkbox"/>	_____
10. Cabinet with lock	<input type="checkbox"/>	<input type="checkbox"/>	_____

Based on the assessment above, the school is:

- Ready All criteria (1-9) were satisfactorily met
 Partially Ready Criteria 1-6 were met but criteria 7-10 are to be complied with prior to the installation of equipment
 Not Ready At least one of critical 1-6 is not met

RECOMMENDATIONS:

ASSESSED BY: _____ CONCURRED BY: _____
JENNIFER B. METICA
 (Name and Signature of Information Technology Officer-I) (Name and Signature of School Head)

BUDGET SECTION UPDATES

- DepEd , Division of Catanduanes to release cash allowance to teachers in June in the amount of P 3,500.00
- Before we address it as chalk allowance, now CASH ALLOWANCE. Why, because it does not focus on chalk alone. Now, it includes other teaching supplies and materials related to the preparation to the shift to the learning continuity plan, though the DepEd Central Office is set to release “ a separate policy guidelines” on the utilization of this cash allowance this June, perhaps before the release probably next week or end of May.

PERSONNEL UPDATES

- **Schools without submitted form 7 (with DTR) for March and April 2020**
 1. Buyo integrated school
 2. Cobo integrated school
 3. Sicmil integrated school

Note: April Form 7 is the basis for June salary, please submit not later than May 29, 2020.

Link for the following forms: <http://deped.in/PersonnelSecForms>

1. Form 212 – Personal Data Sheet
2. Attachment to CS Form 212
3. Application for Return to Duty from leave of absence
4. Authority to Deduct
5. CS Form 6 – Leave Form
6. CS Form 32- Oath of Office
7. Application for Provident Loan
8. Letter of Intent for Provident Loan
9. Requirements for Provident Loan Application
10. Statement of Assets, Liabilities and Net Worth (SALN)
11. Locator Slip
12. CS Form No 7 – Division Clearance
13. Form 211 – Medical Certificate
14. CS Form 34A-Plantilla of Casual Appointment (Original Appointee)
15. CS Form 34E- Plantilla of Casual Appointment (Reemployment & Reappointment)
16. GSIS Membership Information Sheet Form

