



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM:

OSDS-SDS-UM-06-29-22/mcct

TO : ALL NON-TEACHING PERSONNEL
DIVISION OFFICE, ELEMENTARY, JUNIOR HIGH SCHOOLS
NON-IUS & IUS AND SENIOR HIGH SCHOOLS

FROM : **SOCORRO V. DELA ROSA, CESO V**
Schools Division Superintendent

DATE : JUNE 29, 2023

SUBJECT : **DIVISION NATIONAL EMPLOYEES' UNION CONGRESS CY 2023**

1. A One-Day Division Office Congress for all the non- teaching employees' will be held on July 18, 2023 at a venue to be announced later.
2. This One Day Congress aims to:
 - a. Conduct the Election of Officers
 - b. Address other related matters
3. A Registration Fee of Six Hundred Pesos (P600.00) per participant which will cover the AM Snacks, Lunch and PM Snacks shall be charged against Division Funds for the Division Office Personnel while for those Elementary, Secondary IUs and NON_IUs and the Senior HS, it shall be charged against their respective school funds including the travel.
4. For queries and concerns as regards this Congress, you may contact Mr. Serafin Soriao, Ms. Mercy Tejerero, Ms. Amylou Celso, Ms. Liza Bernardo and Ms. Emily Augusto.
5. Wide and immediate dissemination of this Memorandum is desired.

