



Republic of the Philippines

Department of Education

REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM

OSDS-Supply-UM-6-15-23/ctb

TO : Public Schools District Supervisors/In-Charge of Districts  
Elementary & Secondary School Heads/Officers-In-Charge  
All Others Concerned

By Authority of the Schools Division Superintendent:

FROM : Atty. <sup>Nullit</sup> **NORLITO JR. P. AGUNDAY**  
Legal Officer III  
Officer-In-Charge

SUBJECT : **ONE-TIME RICE ASSISTANCE PROGRAM**

DATE : June 15, 2023

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1. In connection with Administrative Order No. 2 re: One-Time Rice Assistance Program for government employees and workers, please be guided by the following:
    - a. Ms. *Cristina T. Barrameda*, Administrative Officer IV-Supply is designated as Agency Focal Person and is authorized to transact with the National Food Authority (NFA) in the implementation of this program.
    - b. Public Schools District Supervisors/In-Charge of Districts are hereby instructed to claim their district's allocation for elementary & secondary schools. Since SDO has limited budget, this office advise all concerned district offices to coordinate with their respective LGUs to request a service vehicle for the hauling of rice allocation from NFA warehouse to the district office.
    - c. Per NFA Office advisory, they will be accommodating 2 municipalities in the morning and another 2 in the afternoon, thus the following schedule at NFA warehouse, San Isidro Village, Virac, Catanduanes:

June 20, 2023 / 8am-11am	:	Bagamanoc & Baras
1pm-4pm	:	Bato & Caramoran



San Roque, Virac, Catanduanes  
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catanduanes@deped.gov.ph



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June 21, 2023 / 8am-11am	:	Gigmoto & Pandan
1pm-4pm	:	Panganiban & San Andres
June 22, 2023 / 8am-11am	:	San Miguel & Viga
1pm-4pm	:	Virac
June 23, 2023	:	SDO Proper

d. In case the district failed to claim on their scheduled date, they will be accommodated at a later date or after the above schedule has been completed.

2. For information, guidance and compliance.



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