



Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES

**UNNUMBERED MEMORANDUM**  
**OSDS-CID-UM- 11/06/2023/jtt**

**TO :** **CRISTINA T. BARRAMEDA**  
Administrative Officer IV (Supply), OSDS

**PEACHIE ROSHELE T. CHAVEZ**  
Librarian II, CID

**FROM :** **SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

**SUBJECT :** **PARTICIPATION TO THE COORDINATION WORKSHOP -  
CONFERENCE OF SUPPLY OFFICERS AND LRMS SUPERVISORS**

**DATE :** **November 6, 2023**

1. Pursuant to Regional Memorandum No. 624, you are advised to participate to the Coordination Workshop - Conference of Supply Officers and LRMS Supervisors on November 9, 2023 at Apple Peach House, Old Albay.
2. To Ms. Chavez, Librarian II, you shall represent our LRMDs Supervisor, Jesslyn T. Taway due to her attendance to CY 2023 Clustered Training on the Updates Of Revised IRR of R.A. 9184 For DepEd Regions And Divisions' Procurement Personnel at National Capital Region on November 7-10, 2023.
3. To Ms. Barrameda, Administrative IV (Supply), you are further advised to prepare updates on the delivery of learning resources to be shared during the workshop.
4. Transportation expenses shall be charged to local funds subject to the usual accounting and auditing procedures.
3. For your information and guidance.

Encl.:

References:

To be indicated in the Perpetual Index  
Under the following subjects:

jtt/ UM Participation to the Coordination Workshop - Conference of Supply Officers and LRMS Supervisors  
November 6, 2023

