


**URGENT!**

Republic of the Philippines  
**Department of Education**  
Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**UNNUMBERED MEMORANDUM:**

OSDS-PER-UM-10-02-2023/MBL

TO : Asst. Schools Division Superintendent  
Chief Education Supervisors  
Section Heads/Administrative Officers  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned

FROM :   
**SOCORRO V. DELA ROSA**  
Schools Division Superintendent

SUBJECT : SUBMISSION OF LIST OF BENEFICIARIES FOR RICE INCENTIVES

DATE : October 2, 2023

- In connection with the rice incentives to be given by the Provincial Local Government Unit, all districts and secondary schools are hereby directed to submit the updated list of all teaching & non-teaching personnel not later than 12 noon of October 3, 2023 through the link:  
Elementary: <https://bit.ly/BRElem>  
Secondary: <https://bit.ly/BRSec>
- In addition, ALS teachers shall be included at the Central School in the district where they are assigned.
- The template (in excel file) that will be used and accomplished by the School Heads will be forwarded to the Group Chat of PSDS and School Heads. The accomplished template for elementary shall be sent to the District ICT Coordinators.
- Submission for elementary shall be by district, District ICT Coordinators are advised to consolidate the list of each elementary school, for secondary schools the school ICT coordinators shall facilitate in consolidating the needed data in excel file.
- For information, guidance and immediate compliance.

MBL/ SUBMISSION OF LIST OF BENEFICIARIES FOR RICE INCENTIVES  
087/October 2, 2023



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