

## Department of Education

REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

## UNNUMBERED MEMORANDUM:

OSDS-PER-UM-08-11-2023/MBL

TO

Asst. Schools Division Superintendent

Chief Education Supervisors

Section Heads/Administrative Officers Public Schools District Supervisors Elementary & Secondary School Heads

Teaching Personnel
All Others Concerned

FROM

SOCORRO V. DELA ROSA, CESO V

Schools Division Superintendent

SUBJECT

SUBMISSION OF APPLICATION FOR TRANSFER OF TEACHERS

FROM ONE STATION TO ANOTHER WITHIN SDO-CATANDUANES

DATE

August 11, 2023

- 1. With reference to Division Memorandum No. 253 s. 2023 titled, "Revised Policy Guidelines on the Transfer of Teachers in the Schools Division of Catanduanes, and Unnumbered Memoranda dated July 3, 2023 and August 11, 2023 (Corrigendum to Division Memorandum No. 253, s. 2023)" this Office shall accept application for transfer of teachers until August 22, 2023 following the procedures in item VII of the above-mentioned division memorandum and unnumbered memoranda.
- 2. School Heads and Administrative Officers are instructed to inform all teachers regarding this issuance.
- 3. For wide dissemination, guidance and immediate compliance.

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