



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM
SGOD-PER-UM-10-09-2024/FPC

TO : Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM : By Authority of the OIC – Schools Division Superintendent

[Signature]
ATTY. NORLITO JR. P. AGUNDAY
Attorney III / Legal Officer
Officer-in-Charge
Office of the Schools Division Superintendent

DATE : October 9, 2024

SUBJECT : **ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 472, S. 2024, RE: WRITESHOP ON THE ALIGNMENT OF DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) TO MATATAG AGENDA**

1. In connection to the list of participants and schedule of activities stated in Division Memorandum No. 472, s. 2024 and items 3 and 4 of the Unnumbered Memorandum dated October 3, 2024, the following are some corrections and additional information to be informed to all concerned:

- a. Due to the conflict of schedules of Jerome F. Tindugan, Marian Claire V. Tulod, Shaina Mae Benavidez, Christine May P. Brillantes; they will be replaced by the following:

Name of Participants	Position/ Designation	School/ Office
Dianne Fritz Manuel-Zafe	SPET III	JMAMES
Jessica F. Gozo	Teacher III	Cabcab NHS
Maria Salvacion A. Manlangit	Teacher III	Calatagan HS
Job A. Samudio Jr.	Master Teacher I	Catagbacan ES

- b. Writer-participants who are residing outside from Virac will be provided with free accommodation on the following dates: October 11, 12, 18, 25, 26 and November 15 and 16, 2024.
- c. To provide data on the Programs, Projects, and Activities (PPAs) to be included in the DEDP, program owners shall be in the venue on October 18, 2024, at 8:00 AM to 5:00 PM. The following are expected to attend:

CID	SGOD	OSDS
Chief Education Supervisor	Chief Education Supervisor	AO V (Administrative Services)
Education Program Supervisors	Education Program Supervisor	AO V (Budget)
	Medical Officer III	Attorney III (Legal Unit)



San Roque, Virac, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo – Region V - Catanduanes



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	Engineer III (Physical Facilities)	Division Accountant
	All SEPS	AO IV (Personnel)
	Planning Officer III	AO IV (Property and Supply)
	PDO II (DRRM)	AO IV (Records)
	PDO I (YFD)	ITO (ICT Unit)

5. For information, guidance, and compliance of all concerned.



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