

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL


**TANGGAPANG PANSANGAY NG CATANDUANES**

**UNNUMBERED MEMORANDUM**

SGOD-UM-06-07-2024/MBB

**TO :** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors/In-Charge of the Districts  
Public Elementary and Secondary School Heads  
All Others Concerned

By Authority of the Schools Division Superintendent:

**FROM:**  **CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent

**SUBJECT:** ADDENDUM TO DIVISION MEMORANDUM NO. 293, s. 2024 RE:  
SUBMISSION OF DOCUMENTS FOR THE SUSTAINABLE PARTNERSHIPS  
IN EDUCATION AWARD DURING THE CY 2024 REGIONAL  
STAKEHOLDERS' CONVERGENCE AND AWARDED CEREMONIES

**DATE :** June 7, 2024

1. This is to inform the field of the Evaluation Tool to be used during the Evaluation of Documents for the Sustainable Partnerships in Education Award during the CY 2024 Regional Stakeholders' Convergence and Awarding Ceremonies on June 11, 2024, 8:00 a.m. to 5:00 pm at the SGOD Office.
2. It is requested that the school head is present during the evaluation.
3. Travel and other incidental expenses incurred during this activity shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

SGOD/mbb  
6/7/2024



San Roque, Viras, Catanduanes  
052-8114065  
catanduanes@deped.gov.ph  
www.depedrevoocatanduanes.com / www.catanduanes.deped.gov.ph



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**EVALUATION TOOL**

**SUSTAINABLE PARTNERSHIPS IN EDUCATION AWARD DURING THE CY 2024  
 REGIONAL STAKEHOLDERS' CONVERGENCE AND AWARDING CEREMONIES**

SCHOOL PROFILE	
District	
School	
School Head	
Position	
School Partnerships Focal Person	
Position	
Number of Teachers	
Number of Non-Teaching Personnel	
Enrolment (SY 2023-2024)	
Number of Taxable Parents	
Level	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary

<b>A. COMMUNITY ENGAGEMENT - 25%</b> <i>(Engages students, staff and the local community in sustainability initiatives, fostering a sense of shared responsibility.)</i>	INDICATORS	SCORE
<b>1. School Partnerships Initiatives (15%)</b>  MOVs: Copies of Signed MOA/MOU, barangay ordinance or resolution, approved activity/project proposal, school partnership plan, SPTA Resolution with specific support pictures	<ul style="list-style-type: none"> <li>The school has 4 and above partnerships initiatives with corresponding partnerships agreements. – 15 pts</li> <li>The school has 3 partnerships initiatives with corresponding partnerships agreements. – 12 pts</li> <li>The school has 2 partnerships initiatives with corresponding partnerships agreements. – 9 pts</li> <li>The school has 2 partnerships initiatives with corresponding partnerships agreements. – 6 pts</li> </ul>	
<b>2. Volunteer Participation (10%)</b>  MOVs: attendance sheets, pictures	<ul style="list-style-type: none"> <li>The school has engaged 100% and above of the target number of volunteers and partners. – 10 pts</li> <li>The school has engaged 95-99% of the target number of volunteers and partners – 8 pts</li> <li>The school has engaged 90-94% of the target number of volunteers and partners – 6 pts</li> <li>The school has engaged 85-89% of the target number of volunteers and partners – 4 pts</li> <li>The school has engaged 80-84% of the target number of volunteers and partners – 2 pts</li> </ul>	
<b>TOTAL SCORE</b>		



San Roque, Virac, Catanduanes  
 052-8114063  
 catanduanes@deped.gov.ph  
 www.depedrelocatanduanes.com / www.catanduanes.deped.gov.ph



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	INDICATORS	SCORE
<p><b>B. PROGRAM SUSTAINABILITY</b>  <b>- 20%</b>  <i>(Demonstrates strong commitment to sustainable practices within the organization's educational initiatives.)</i></p> <p>MOVs: Copies of School Memoranda and Documentation for Plan for Sustainability support from stakeholders <i>(ex. of activities conducted: SOSA, Partners' Recognition, SPTA Assembly/Forum, Alumni Nights, Family Day, others)</i></p>	<ul style="list-style-type: none"> <li>• The school has conducted 4 activities/initiatives for the sustainability of its programs. - 20 pts</li> <li>• The school has conducted 3 activities/initiatives for the sustainability of its programs. - 15 pts</li> <li>• The school has conducted 2 activities/initiatives for the sustainability of its programs. - 10 pts</li> <li>• The school has conducted 1 activity/initiative for the sustainability of its programs. - 5 pts</li> </ul>	
<b>TOTAL SCORE</b>		

	INDICATORS	SCORE
<p><b>C. CREATIVITY AND INNOVATION - 20%</b>  <i>(Develops and implements innovative programs that promote literacy and numeracy and other education efforts.)</i></p> <p>MOVs: approved activity/project proposal, narrative report, actual documentation of the project</p>	<ul style="list-style-type: none"> <li>• The school has developed and implemented 4 or more literacy and numeracy and other programs. - 20 pts</li> <li>• The school has developed and implemented 3 literacy and numeracy and other programs. - 15 pts</li> <li>• The school has developed and implemented 2 literacy and numeracy and other programs - 10 pts</li> <li>• The school has developed and implemented 1 literacy and numeracy and other program - 5 pts</li> </ul>	
<b>TOTAL SCORE</b>		

	INDICATORS	SCORE
<p><b>D. IMPACT ON LITERACY AND NUMERACY - 25%</b>  <i>(Shows measurable positive impacts on the community and environment through sustainable education efforts.)</i></p> <p>MOVs: Results of the Reading and Numeracy Assessments (Pre and Post Tests)</p>	<ul style="list-style-type: none"> <li>• 95-100% improvement within the learners based on the Reading and Numeracy Assessments Results - 25%</li> <li>• 90-94% improvement within the learners based on the Reading and Numeracy Assessments Results - 20%</li> <li>• 85-89% improvement within the learners based on the Reading and Numeracy Assessments Results - 15%</li> <li>• 80-84% improvement within the learners based on the Reading and Numeracy Assessments Results - 10%</li> <li>• 75-79% improvement within the learners based on the Reading and Numeracy Assessments Results - 5%</li> </ul>	
<b>TOTAL SCORE</b>		





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	INDICATORS	SCORE
<p><b>E. RESOURCE MOBILIZATION – 10%</b>  <i>(Demonstrates an exceptional ability to mobilize resources, including financial, material, and human resources, to support the organization’s mission.)</i></p> <p>MOVs: Reports on the mobilization of resources and augmentation to school needs (DPDS Summary Report for SY 2023-2024 from August 2022 to May 2023 and SY 2023-2024 from August 2023 to May 2024), SIP, AIP, Needs Assessment, School Resource Mobilization Plan</p>	<ul style="list-style-type: none"> <li>• 50-100% increase on the school’s target resource needs for SY 2023-2024 – 10%</li> <li>• 25-49% increase on the school’s target resource needs for SY 2023-2024 – 8%</li> <li>• 1-25% increase on the school’s target resource needs for SY 2023-2024 – 6%</li> <li>• 100% achievement of the target resource needs for SY 2023-2024 – 4%</li> <li>• Less than 100% achievement of the target resource needs for SY 2023-2024 – 2%</li> </ul>	
<b>TOTAL SCORE</b>		

Evaluated by:


Conformed:

\_\_\_\_\_

Date: \_\_\_\_\_



San Roque, Virao, Catanduanes  
 052-8114043  
 catanduanes@deped.gov.ph  
 www.depedrevcatanduanes.com / www.catanduanes.deped.gov.ph