



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

DepEd - Division of Catanduanes
RECORDS SECTION
RELEASED
BY: *[Signature]* No. 827
DATE: NOV 11 2024 TIME: 9:30

UNNUMBERED MEMORANDUM
SGOD-UM-11-11-2024/CPG

To : Assistant Schools Division Superintendents
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Secondary Head Teachers
All Others Concerned

FROM: By Authority of the OIC Schools Division Superintendent:

[Signature]
EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

SUBJECT: **Advisory No. 1 to Division Memorandum No. 558 s. 2024 re: Division Training Workshop on Leadership Enhancement Acquisition and Development (i-LLEAD) Phase 2**

DATE: November 11, 2024

1. Due to inclement weather brought by TS Nika, the participants and resource persons are hereby informed that the last day of the training workshop on Leadership Enhancement Acquisition and Development (i-LEAD) Phase 2 originally scheduled for **November 11, 2024**, has been rescheduled to **November 12, 2024**. Likewise, the Post Conference will be conducted on **November 13, 2024**, respectively.
2. All other information stated in Division Memorandum No. 558, s. 2024 shall remain in effect.
3. Enclosed in this memorandum is the Division Memorandum No.558, s. 2024 for reference.
4. For information and guidance.



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29 October 2024

DIVISION MEMORANDUM
No. 558 s. 2024

DIVISION TRAINING WORKSHOP ON LEADERSHIP ENHANCEMENT ACQUISITION AND DEVELOPMENT (i-LEAD) Phase 2

To : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and-SGOD
Public Schools District Supervisors/In-Charge of the Districts
Elementary / Secondary School Heads
All Other Concerned

1. In The Schools Division Office (SDO) through the Schools Governance Operations Division Human Resource Development Unit will be conducting a Division Training Workshop on Leadership Enhancement Acquisition and Development (i-LEAD) Phase 2 on November 7-9, and November 11, 2024, at Victor Hall, VTC, Gogon Virac, Catanduanes

- 2. This training-workshop aims to
 - a. acquire knowledge, skills, and attitudes on the different domains and strands of PPSSH
 - b. actively participate in the individual and collaborative activities given in each session
 - c. demonstrate the knowledge, skills, and attitudes gained by successfully passing the mock test
 - d. develop a school re-entry plan as a blueprint of the Learning and Development Plan of the schools

3. Participants to this training-workshop are selected Head Teachers in the Secondary, Teacher-In-Charge/Officer-In-Charge (Elementary and Secondary), and those who belongs to NQESH Category B and C. Participants are advised to bring a laptop, and extension wire that will be used during the activity

- 4. Enclosures to this memorandum are the following:
 - 1 - Training Matrix
 - 2 - Complete List of Participants
 - 3 - Program Management Team

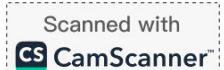
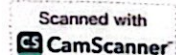
5. The following activities are to be conducted in connection with the training workshop:

| Activities | Date | Venue | Participants |
|-----------------|-------------------|--|---------------------------------------|
| DSOW | November 4, 2024 | Gran Isabel, Constantino, Virac, Catanduanes | PMT and Learning Facilitators (17pax) |
| Post Conference | November 12, 2024 | | |

6. The PSDS/In-Charge of the Districts, school head-resource persons, and participants shall designate an Officer-In-Charge of their respective district/school to ensure that school operations will not be hampered during their attendance to the training workshop.



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7. Participants, resource persons, and the members of the Program Management Team are given one (1) day Compensatory Overtime Credit (COC) for their attendance on November 9, 2024, Saturday.
8. Meals, supplies/materials and other training expenses shall be charged from the Division Human Resource Development (HRD) Current Fund while the travel expenses may be charged to local fund/school MOOE subject to usual accounting and auditing rules and regulations
9. For information, guidance and compliance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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