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BY: *[Signature]* No: 467
DATE: 21 JUN 2024 TIME: 10:58



Republic of the Philippines
Department of Education
REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
OSDS-PER-UM-06-21-2024/HR

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
CID and SGOD Personnel
OSDS Unit Heads and Personnel
Applicants for the Position
All Others Concerned

FROM : *By Authority of the Schools Division Superintendent*

[Signature]
ANGELO JAMES O. AGUINALDE
Accountant III
Officer-In-Charge

SUBJECT : **ADVISORY TO DIVISION MEMORANDUM No. 299, s. 2024**
"ACCEPTANCE OF APPLICATION AND ASSESSMENT FOR
ADMINISTRATIVE OFFICER V (BUDGET OFFICER) POSITION"

DATE : June 21, 2024

1. All concerned are hereby informed of the updated schedule of activities relative to the Assessment for the Administrative Officer V (Budget Officer) position as announced in Division Memo No. 299, s. 2024:

Activity	Date, Time & Venue	Person/s Responsible
Initial Evaluation of Applicants' Documents	June 24, 2024 1:00 to 5:00 P.M. HR/Personnel Section	HRMO
Release/Posting of IER	June 25, 2024 <i>Within Office Hours</i> Bulletin Board/ Information to the Applicants	HRMO
Written Test and Work Sample Test	June 26, 2024 9:00 to 11:00 A.M. ASDS Office	HRMPSB HRMPSB Secretariat
Open Deliberation	June 27, 2024 8:30 to 11:30 A.M. ASDS Office	HRMPSB HRMPSB Secretariat

3. The changes are due to the unavailability of the HRMPSB this week to attest the submission of documents by the applicants.
4. All other provisions in the said Division Memorandum still apply.
5. For information and guidance.



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