

DepEd - Division of Catanduanes  
RECORDS SECTION

**RELEASED**

BY: \_\_\_\_\_ No: 500

DATE: 19 JUL 2024 TIME: 5:16



Republic of the Philippines  
**Department of Education**  
Region V - Bicol

**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**UNNUMBERED MEMORANDUM:**  
OSDS-ADMIN-UM-07-19-2024

**TO :** Section/Unit Heads  
All Employees of the Division Office

**FROM :** *[Signature]*  
**SOCORRO V. DELA ROSA**  
Schools Division Superintendent

**DATE :** **JULY 19, 2024**

**SUBJECT :** **IN-CHARGE OF FLAG RAISING AND LOWERING OF FLAG, AUGUST, 2024 AND SEPTEMBER, 2024**

Hereunder is the monthly schedule of assignment for the Flag Raising and Lowering Ceremonies every Monday morning and Friday afternoon for the month of **August, 2024** and **September, 2024** as part of Office Rules and Regulations pursuant to R.A. No. 8491, s. 1998 known as "The Code of the National Flag, Anthem, Motto, Code-of-Arms and other Heraldic Items and Devices of the Philippines".

DATE	SECTION-IN-CHARGE	POINT PERSON
<b>AUGUST, 2024</b>		
<b>5-Monday 9-Friday</b>	<b>Administrative Department (Admin, Personnel, Cashier, Records, Supply)</b>	Eva S. Tolentino/Marichelle Llave, Liza Bernardo/Cristina Barrameda/Cherie Perez
<b>12-Monday 16-Friday</b>	<b>Finance Department (Accounting, Budget)</b>	Angelo James O. Aguinalde/ Liza R. Bernardo
<b>19-Monday 23-Friday</b>	<b>SDS/ASDS/LEGAL Office/IT Section</b>	Socorro V. Dela Rosa/ Cecile C. Ferro/Atty. Norlito Jr. P. Agunday/Jennifer B. Metica
<b>27-Tuesday 30-Friday</b>	<b>Curriculum Implementation Division (CID)</b>	Romel G. Petajen
<b>SEPTEMBER, 2024</b>		
<b>2-Monday 6-Friday</b>	<b>School Governance and Operations Division (SGOD)</b>	Mary Jean S. Romero
<b>9-Monday 13-Friday</b>	<b>Administrative Department (Admin, Personnel, Cashier, Records, Supply)</b>	Eva S. Tolentino/Marichelle Llave, Liza Bernardo/Cristina Barrameda/Cherie Perez
<b>16-Monday 20-Friday</b>	<b>Finance Department (Accounting, Budget)</b>	Angelo James O. Aguinalde/ Liza R. Bernardo
<b>23-Monday 27-Friday</b>	<b>SDS/ASDS/LEGAL Office/IT Section</b>	Socorro V. Dela Rosa/ Cecile C. Ferro/Atty. Norlito Jr. P. Agunday/Jennifer B. Metica
<b>30-Monday 4-Friday</b>	<b>Curriculum Implementation Division (CID)</b>	Rome G. Petajen

For information, guidance and strict compliance.

