



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

MEMORANDUM


TO : **AMELIA R. EUSEBIO**
School Principal IV, Catanduanes NHS

SONIA V. PRENSADER
School Principal III, Bato RDHS

FIDEL A. VEGIM
School Principal II, Calatagan HS

MAYBELLE V. RUBIO
School Principal III, SAVS

FROM : By Authority of the OIC – Schools Division Superintendent


ATTY. NORLITO JR. P. AGUNDAY
Attorney III – Legal Office
Officer-in-Charge

SUBJECT : **INVITATION AS PARTICIPANT TO THE CATSU AND NCRP ISHARE: STORIES OF INSPIRATION IN RESEARCH AND INNOVATION**

DATE : October 15, 2024

1. In reference to the attached letter from Catanduanes State University – Research and Development Services, this Office informs the concerned school heads about the invitation of the Catanduanes State University to attend the “CatSU and NRCP IShare: Stories of Inspiration in Research and Innovation” in partnership with the Department of Science and Technology – National Research Council of the Philippines (DOST-NRCP) on October 21 to 24, 2024, at the CatSU Auditorium.

2. The invited participants are the school principal or its authorized representative, 2 teaching staff/ faculty members, and 12 students at the concerned schools. The transportation and food (inclusive of snacks and lunch) will be provided by the organizers for the whole duration of the event.



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3. The teacher-participants should prepare a workplan and submit it to the school head to ensure that students can continue learning in the absence of their teacher. School heads are responsible for ensuring that classes are properly supervised while the teacher is engaged in this activity. Likewise, the school principal-participants shall assign an Officer-in-Charge who will take charge of the school during their absence. Consent shall be secured to the parents or legal guardians of the student-participants before the conduct of the activity.
4. This office shall be furnished by the copy of the participants from your respective school.
5. The objectives, schedule and tentative program of activities, registration form and confirmation slip, confirmation link and the email address to where the registration/confirmation be submitted are stated in the attached letter.
6. For information and guidance of all concerned.



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