



ADVISORY No. 23^A s. 2024
September 23, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd Officials,
Personnel/Staff, as well as the concerned public

INVITATION FROM DATASTAT TRAINING CENTER

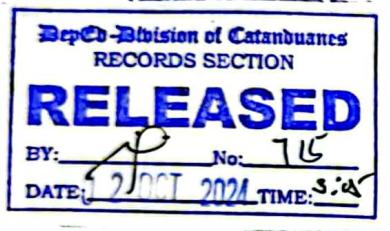
Datastat Training Center invites you to the Training Workshop on Training Course on Grant Management and Fundraising.

Attached is the communication for detailed information on the training.

For queries, you may reach them through mobile number +254724527104 and email address *info@datastatresearch.org*.

Participation in this activity is on a voluntary basis only.


For information.



October 1, 2024

- TO :
- Assistant Schools Division Superintendent
 - Chief Education Supervisors
 - Education Program Supervisors
 - Public Schools District Supervisors/In-Charge of Districts
 - Elementary and Secondary School Heads
 - All Others Concerned

For information.


CECILE C. FERRO, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

RECEIVED
RECORDS SECTION, REGIONAL OFFICE NO. 1
SEP 13 2024
BY: [Signature]
TIME: 6:18 AM

DEPED V BICOL REGION

From: skills@datastat.co.ke on behalf of Skills Training <skills@datastat.co.ke>
Sent: Friday, 13 September 2024 5:25 am
To: DEPED V BICOL REGION
Subject: Training Course on Grant Management and Fundraising

Datastat Training Center invites You For

Training Workshop on:

Training Course on Grant Management and Fundraising

Register [HERE](#)

Check our Courses:

Contact us Via:

Mobile No: +254724527104 (Whatsapp and Calls)

Email Add: info@datastatresearch.org

See our website www.datastatresearch.org

CLICK UPCOMING TRAINING WORKSHOPS:

ICT Training Workshops

Business Training Workshops

Research and Data Analysis Workshops

Agriculture Development Workshops

Development Workshops

Monitoring and Evaluation Workshops

Health Workshops

GIS Workshops

Check all our Courses:

5 Days Course Fee= 1100 USD

10 Days Course Fee=2200 USD

Online Training Fee=600USD

Training Course on Grant Management and Fundraising

Introduction

Training on fundraising and grant management is an important course in the daily life as it helps people to management loans and grant provided by finance institution. In addition, individuals will obtain knowledge on how to raise funds meant for funding various activities such as education, hospital bill among other. Grants management and fundraising relates to the administrative tasks which mostly deals with handling of the money, reporting, and program implementation in a way that meets generally accepted standards as well as the requirements of the funding source. The trainees will not require any software during the training sessions.

Duration

5 Days

Course Fee: 1100 USD

Online Fee: 600USD

Register [HERE](#)

Targeted Audience

The course will mainly target the members of the society who have general knowledge on finance management skills, education, and business. In addition, the course wishes to be acquainted with financial management concepts which will help in application in the real life. Further the course does not require prior attendance.

Learning objectives

And the end of training the participants will be able to:

- i. To develop organizational fundraising strategy, complete funding proposal, use log frame and other proposal writing, costing and budgeting tools.
- ii. Apply various skills of grant management and fundraising
- iii. Allocate funds to the necessary activities
- iv. To design and use various fundraising approaches and methods in fundraising, types of funds and funding frameworks.
- v. Handle funds appropriately to avoid embezzlement

Course Content

Module 1

- a. Overview of Grants Management Cycle
- b. Basic concepts in grant management
- c. Key challenges in grant management
- d. The grant management lifecycle
- e. Grant management plan

Module 2: Proposal Writing

- a. Developing proposal

- b. Project proposal writing
- c. Project Planning
- d. Project problem analysis
- e. Grant Award Contract
- f. Award Review
- g. Fundraising Tips, Implementation, Compliance
- h. Budgeting

Module 3

- a. Responsibilities and routines in grant management
- b. The flow of donor funds
- c. Assessing the terms and conditions in grant agreements
- d. Grant agreements, and accounting and procurement systems
- e. Complying with donor reporting requirements
- f. Managing key relationships for successful grant management

Module 4

- a. Types of costs
- b. Eligible and ineligible costs
- c. Cost Share/ Matching costs
- d. Procurement Procedures
- e. Grant Tracking Tools
- f. Costs eligibility and administration

Module 5

- a. Programme evaluation
- b. Grant Reporting,
- c. Financial Documentation and Reporting
- d. Documentation, Internal Controls; Audit, Narrative Reporting, Partnerships & consortia management, Donor Compliance,
- e. Personnel & Staff Issues (Ethics): Contracts, Time Sheets, Travel & Per diem: Itinerary, assigning, Assets & Inventory Management, Co-Financing

Methodology

The instructor led trainings are delivered using a blended learning approach and comprises of presentations, guided sessions of practical exercise, web-based tutorials and group work. Our facilitators are seasoned industry experts with years of experience, working as professional and trainers in these fields.

Register

Check our courses:

Contact us Via:

Mobile No: +254724527104 (whatsapp and Calls)

Email Add: info@datastatresearch.org

See our website www.datastatresearch.org

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