



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
SGOD-UM-7/11/2024/FPC

TO : Assistant Schools Division Superintendent
Schools Division Research Committee (SDRC) Members
SDRC Secretariats
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/ In-Charge of the Districts
Elementary and Secondary School Heads
Research Proponents for CY 2025 Policy Research Program Fund
All Others Concerned

FROM : By Authority of the Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

DATE : July 11, 2024

SUBJECT : **ORAL PRESENTATION OF ACTION RESEARCH PROPOSALS FOR CY 2025 TO BE FUNDED BY THE POLICY RESEARCH PROGRAM FUND (FORMERLY BERF)**

1. In line with Regional Memorandum No. 000172, s. 2024 and Division Memorandum No. 109, s. 2024, re: Call for the Submission of Action Research Paper Proposals for CY 2025 to be funded by the Policy Research Program Fund (Formerly BERF), and compliant to DepEd Order No. 16, s. 2017, this office informs the following research proponents to present their action research proposals for SDRC evaluation on July 15, 2024, at 1:00 PM to 5:00 PM at the SGOD Office:

Name of Research Proponents	Name of School
Ma. Christina T. Tanael	Patagan Elementary School
Bernadette T. Tabor	Katipunan Elementary School
Janegrace T. Tesorero	Maygnaway National High School
Joan G. Rodulfo	Genitligan Elementary School
Lalaine V. Gonzales	Gigmoto RDHS
Ronnie Tollo	Catanduanes National High School
Minnie I. Lopez	Catamban Elementary School
Irene T. Aguilar	Tubli National High School



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2. The research proponents are advised to submit 5 copies of the manuscript of the action research proposal on or before July 12, 2024, following the prescribed formatting, inclusions and annexes as per the abovementioned issuances.
3. The guidelines for oral presentation are as follows:
 - a. The prescribed template for the visual presentation is the MATATAG Powerpoint.
 - b. The visual material should not be more than 15 slides, and include the title of the study, name of author/s, school/ office, and email address. Succeeding slides will be composed of Introduction, Objectives of the study, and comprehensive methodology.
 - c. Each presenter is given 10 minutes for an oral presentation. There will be 15 minutes of academic exchange after each presentation.
 - d. The secretariat will prepare minutes of the oral presentation and provide the researcher with a copy upon the validation of the SDRC.
 - e. The secretariat will conduct orientation to the proponents as to the ways forward or the next steps of the proponents.
4. The prescribed template for the visual presentation and other resources can be accessed using the DepEd account through this link: <https://bit.ly/SDOCATRESEARCHLIBRARY>
5. Please see the indicative program matrix in the enclosure for reference.
6. For any further details and concerns regarding this activity, please send an email to planning.ctd@deped.gov.ph.
7. Travel and other related expenses of the research proponents shall be charged against their respective local funds/ School MOOE subject to the usual accounting and auditing rules and regulations.
8. For information and dissemination to all concerned.



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Indicative Program Matrix

Time	Activity	In-Charge
1:00 – 1:30 PM	Opening Preliminaries	
	Opening Prayer	Rona Mel Sualso COS
	Opening Remarks	Mary Jean S. Romero CES-SGOD SDRC Co-Chairperson
	Message	Cecile C. Ferro, CESO VI ASDS
	Statement of Purpose and Objectives	Rey C. Bonayon Planning Officer III SDRC Secretariat
1:30 – 4:30 PM	Oral Presentation and Academic Exchange	Research Proponents SDRC Members Jekyll Kerr G. Bonavente Administrative Aide I Timer
4:30 – 5:00 PM	Ways Forward	Floren P. Clavo SEPS-PRS SDRC Member Rey C. Bonayon Planning Officer III SDRC Secretariat Imaculate T. Latorre EPS II SDRC Secretariat Research Proponents



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