



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
OSDS-ADMIN-08-19-2024

TO: DELIA A. MANLANGIT-Bookkeeper, Calatagan HS
RICHARD R. REVERIZA-Bookkeeper, Pandan SAT
JOECELETTE A. TABLATE-AO II, San Miguel RDHS
JETHRO M. TORRENTE- AO II, Supang Datag NHS

FROM: *Amel*
ATTY. NORLITO JR. P. AGUNDAY
Legal Officer III
Officer-in-Charge
Office of the Schools Division Superintendent

DATE: August 19, 2024

SUBJECT: PARTICIPANTS TO THE 4TH NATIONAL ASSEMBLY AND
CAPACITY DEVELOPMENT SEMINAR OF THE NATIONAL
DEPED BOOKKEEPERS' ASSOCIATION OF IMPLEMENTING
UNITS (NDBA-IU), Inc.

This is in connection with the Regional Memorandum received from DepEd Region V, re: Invitation to the 4th National Assembly and Capacity Development Seminar of the National DepEd Bookkeepers' Association of Implementing Units (NDBA-IU), INC. on August 27 to 29, 2024 at Ynares Sports Arena, Shaw Blvd, Pasig City.

You are hereby advised to attend the said seminar, Registration fee of Php 5,000.00 (Live-Out), that includes assembly kit, snacks and lunch.

Transportation expenses, per diem and registration fee shall be charge to School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.

For information and guidance.



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