



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

UNNUMBERED MEMORANDUM  
SGOD-DRRM-UM-09-19-2024/MALV

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor, CID and SGOD  
Public Schools District Supervisors/In-Charge of the Districts  
Concerned Elementary and Secondary School Heads  
All Others Concerned

FROM : **CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

SUBJECT : **PARTICIPATION TO THE INTERNATIONAL COASTAL  
CLEANUP (ICC) ACTIVITY**

DATE : September 18, 2024

1. The Department of Environment and Natural Resources has invited our agency to participate in the upcoming International Coastal Cleanup on September 21, 2024 (Saturday) at 5:30 AM. The event will kick off with an opening program at the Provincial Capitol Grounds, followed by a coastal cleanup at the designated sites. The designated site for SDO Catanduanes is along Barangay Salvacion in Virac, Catanduanes. The letter of invitation signed by Ms. Cyril C. Magdagaog is attached for reference.
2. In connection with this, SDO personnel interested in participating in the activity are requested to sign the **volunteer list** at **SGOD DRRM Unit** on or before September 20, 2024. This will allow sufficient time for the preparation of the memo of the participants. Request for Compensatory Overtime Credit shall be based on **CSC and DBM Joint Circular No. 02 s. 2015** entitled **Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees**.
3. For information and guidance.



San Roque, Virac, Catanduanes  
052 - 8114063  
catanduanes@deped.gov.ph  
www.depedrovcatanduanes.com  
DepEd Tayo - Region V - Catanduanes



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

**INTERNATIONAL COASTAL CLEANUP (ICC) ACTIVITY**  
September 21, 2024

Volunteer Registration List

No.	Office/Unit	Full Name	Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			



San Roque, Virac, Catanduanes  
052 - 8114063  
catanduanes@deped.gov.ph  
www.depedrovcatanduanes.com  
DepEd Tayo - Region V - Catanduanes