

DepEd - Division of Catanduanes
RECORDS SECTION
RELEASED
BY: *[Signature]* No: 500
DATE: 01 JUL 2024 TIME: 5:12



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

UNNUMBERED MEMORANDUM
SGOD-UM-07-01-2024/MBB

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors/In-Charge of the Districts
Public Elementary and Secondary School Heads
District/School Partnerships Focal Persons
All Others Concerned

By: Authority of the Schools Division Superintendent:

FROM : **CECILE C. FERRO, CESO VI** *[Signature]*
Assistant Schools Division Superintendent

SUBJECT: PLANNING MEETING FOR THE 2024 DIVISION BRIGADA ESKWELA
KICK-OFF CEREMONY AND LOCAL STAKEHOLDERS' CONVERGENCE

DATE : July 1, 2024

1. In preparation for the 2024 Division Brigada Eskwela Kick-Off Ceremony and Local Stakeholders' Convergence, this Office through the SGOD-Social Mobilization Unit shall conduct a planning meeting on **July 2, 2024, 1:30 p.m.** at the **SGOD Office.**
2. The following are the topics to be discussed:
 - 2.1 Program of Activities
 - 2.2 Program Management Team and Terms of Reference
 - 2.3 Motorcade Route
 - 2.4 List of Priority Needs of the Host School to be raised through Partnerships
 - 2.5 Other Concerns
3. **Attendance is a must.** Those who are on official business may send their representative. Please see attached list of participants.
4. For information, guidance and compliance.

SGOD/mbb
7/1/2024



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

Enclosure No. 1 to Division Unnumbered Memorandum dated July 1, 2024

PLANNING MEETING FOR THE 2024 DIVISION BRIGADA ESKWELA KICK-OFF
CEREMONY AND LOCAL STAKEHOLDERS' CONVERGENCE
JULY 2, 2024 | SGOD OFFICE

LIST OF PARTICIPANTS

NO.	NAME	POSITION / DESIGNATION	OFFICE / SCHOOL
1	Elias V. Abundo	PSDS	Virac North
2	Miguelito T. Rodriguez	PSDS	Virac South
3	Mary Rose V. Sta. Rosa	School Principal I	Palta NHS
4	Floren P. Clavo	SEPS-PRU	SGOD
5	Ahdel D. Idanan	Nurse II	SGOD
6	Ma. Lourdes M. Sorra	PDO I-YFD	SGOD
7	Elizabeth S. Urbano	EPS II-HRD	SGOD
8	Rosario R. Vegim	PDO I-YFD	SGOD
9	Jennifer B. Metica	ITO I-ICTO	SGOD
10	Dr. Kristine G. Santelices	MO III-SHN	SGOD
11	Maria Audrea L. Vivo	PDO II-DRRM	SGOD
12	Achilles V. Alberto I	EPS II-SMM&E	SGOD
13	Ronal Mel Suaiso	COS-SGOD	SGOD
14	Joy Suaviso	COS-SGOD	SGOD
15	Maria Elaine Magtangob	COS-SGOD	SGOD
16	Mark Lester D. Urbano	District Partnership Focal Person	Virac North
17	Michael Angelo B. Almazan	District Partnership Focal Person	San Andres West
18	Saul G. Alejandro III	District Partnership Focal Person	Bato East
19	Alyssa Joy A. Bagadiiong	District Partnership Focal Person	Caramoran North
20	Ma. Dolores T. Cerdon	District Partnership Focal Person	Baras North
21	Lilybeth T. Gualberto	District Partnership Focal Person	Baras South
22	Jerald D. Sabayle	District Partnership Focal Person	Panganiban
23	Al Francis B. Mendez	District Partnership Focal Person	Bagamanoc South
24	Eddie T. Cadag	District Partnership Focal Person	San Miguel North
25	Felix M. Sorra	District Partnership Focal Person	Virac South
26	Jenry B. Tayam	District Partnership Focal Person	Bato West
27	Rogelio M. Sontillano	District Partnership Focal Person	San Andres East
28	Chito Carranza	District Partnership Focal Person	Gigmoto
29	Pefecto M. Usero	District Partnership Focal Person	Viga West
30	Mary Jane T. Valenzuela	District Partnership Focal Person	San Miguel South
31	Josephine M. Solero	District Partnership Focal Person	Caramoran South
32	Jennifer S. Ariate	District Partnership Focal Person	Bagamanoc North
33	Hezil T. Tumala	District Partnership Focal Person	Viga East
34	Geraldine T. Sunga	District Partnership Focal Person	Pandan West