


Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM:
SGOD-UM-01-24-2024/MLMS

TO : Public Schools District Supervisors
Elementary and Secondary School Heads
Science Club Advisers Association of Catanduanes (SCAAC)
(Elementary and Secondary)

By Authority of the Schools Division Superintendent:

FROM :  **ATTY. NORLITO JR. P. AGUNDAY**
Attorney III
Officer-in-Charge

SUBJECT : Meeting of Science Club Advisers Association of
Catanduanes (SCAAC) Officers for the YES-O Camp 2024

DATE : January 24, 2024

1. All Science Club Advisers Association of Catanduanes (SCAAC) Officers SY-2023-20204 are hereby requested to attend the meeting to finalize the activities.. / for the **Youth for Environment in Schools Organization (YES-O) Camp 2024**, on January 27, 2024 at SDO Lobby, 8:00AM.
2. All Teaching and Non-teaching who will attend the meeting will be granted a one (1) day service credit.
3. Travel expenses and other incidental expenses relative to the travel of advisers shall be charged to the school MOOE funds, subject to existing budgeting, accounting, and auditing rules and regulations.
4. For information and compliance.



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