



Republic of the Philippines
 Department of Education
 Region V(Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes

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August 8, 2018

RELEASED
 Division Office of Catanduanes
 RECORDS SECTION
 Date: AUG 09 2018
 Time: 10:55 A.M.
 Signature: [Signature]

MEMORANDUM TO:

School Principal
 Teaching Personnel
 (Caramoran Rural Development High School)

This office hereby announces the vacancies for Master Teacher II positions at Caramoran Rural Development High School. All interested qualified applicants are advised to submit their pertinent documents for evaluation and ranking in accordance with the criteria as provided in MEC Order No. 10, s. 1979.

The qualification standards for said position are as follows: (Reference: DepED QS Manual for Unique Positions-Revised 1995).

Position	Salary Grade	Level	Education	Experience	Training	Eligibility
Master Teacher II	19	2	Bachelor of Secondary Education (BSED) or Bachelor's Degree Plus 18 Professional Units in Education with appropriate major; and 24 units for Master's Degree in Education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	4 hours of relevant training	RA 1080 (Teacher)

Applicants should submit two (2) folders with the following documents:

1st Folder:

1. Transcript of Records/Special Order
2. Updated Service Records or Certificate of Employment
3. Certificate of relevant trainings/seminars attended
4. Certificate of Eligibility or Board Rating (for RA1080)

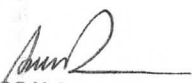
2nd Folder:

1. Letter of Intent
2. Omnibus Certification of Authenticity & Veracity of Documents
3. CSC Form 212 (Personal Data Sheet) Revised 2017
4. Transcript of Records/Special Order
5. Updated Service Records/Certificate of Employment
6. Certificate of Eligibility
7. PRC License (for RA1080)
8. Board Rating (for RA1080)
9. Performance Rating for the last 3 rating periods (with numerical rating)
10. Copy of Last Approved Appointment
11. Certificate of relevant trainings/seminars attended
12. Other documents relevant to the position applied for

Each folder must be sealed in a separate envelope (with name, contact number and position applied for) and should be stamped "Received" at the Records Section and be submitted at the Office of the Asst. Schools Division Superintendent not later than **August 20, 2018**.

Schedule of Evaluation will be on **August 31, 2018** at the Schools Division Office. Applicants are advised to bring their original documents on the day of evaluation for verification purposes.

For wide dissemination, guidance and compliance.


SOCORRO V. DELA ROSA, CESO VI
 Schools Division Superintendent