



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes




July 23, 2013

Division Memorandum  
No. 51 s. 2013

**SY 2013-2014 DIVISION ENHANCEMENT PROGRAM FOR SECONDARY  
MATHEMATICS TEACHERS**

TO: *Secondary School Principals/Head Teachers/TIC  
Secondary Math Teachers*

1. This office announces the conduct of the Division Enhancement Program for Secondary Mathematics Teachers starting August 2013 which will be conducted on scheduled Fridays.
2. The purpose of this activity is to build and upgrade instructional capability of teachers and to improve the performance level of students in Secondary Mathematics.
3. The conduct of the Monthly Enhancement Program will be by zone. All high school Mathematics teachers and identified supervising school heads are required to attend.
4. The venue, schedule, list of facilitators and supervising school heads are attached as annexes.
5. The focus of the training are the following:
  - a. Content and skills which are difficult to teach
  - b. Innovative teaching strategies
  - c. Enhancement of Learning Environment
  - d. Addressing Learners Need
  - e. Device of Instructional Materials
  - f. Nontraditional Assessment
  - g. Research Area in Secondary Mathematics
6. Wide dissemination of and compliance to this memorandum is desired.

  
**JOSE L. DONCILLO, CESO VI**  
Asst. Schools Division Superintendent  
Officer-In-Charge

To be indicated in the **Perpetual Index**  
under the following subjects:

**SECONDARY MATH**

**TRAINORS**

Annex A

**FACILITATORS/SUPERVISING KEY SCHOOL HEADS  
SECONDARY MATHEMATICS**

<b>Zone</b>	<b>Grade 7</b>	<b>Grade 8</b>	<b>Third Year</b>	<b>Fourth Year</b>	<b>Supervising Key School Head</b>	<b>Documentor</b>
I (Virac, San Andres)	Jayson Gianan (SAVS)	Ludy Avila (CNHS)	* Cecilia Mendoza (CNHS)	Ronnie Tolledo (CNHS)	Rudy Tolentino Danilo Taway	Angelee Sarmiento
II (San Miguel, Bato, Baras, Gigmoto)	Riza Benavidez (Bato RDHS)	Rachel Aguilar (San Miguel RDHS)	Jonel Aznar (Bato RDHS)	* Dante Aldea (Gigmoto RDHS)	Lyra Tusi Jezrahel Omadto	Jocelyn Rima
III (Viga, Payo, Bagamanoc)	Erlywyn Ocfemia (Viga RDHS)	Hanelyn Robles (Panganiban NHS- CC)	* Jocelyn Tugano (Panganiban NHS)	Marichu Uclos (Viga RDHS)	Marilyn Tuplano Fidel Vegim	Erwin de Jesus
IV (Caramoran, Pandan)	Nenia Torio (PSAT)	Mark R. dela Rosa (Milaviga IS)	Lita Azanza (Caramoran RDHS)	* Myrna Santelices (PSAT)	Juan Torreja Myrna Sanchez	Marites Eustaquio

\* Team Leader

  
**ROMEL G. PETAJEN**  
*Division Secondary Math Coordinator*

Annex B

**SCHEDULE AND VENUE OF DIVISION ENHANCEMENT PROGRAM FOR SECONDARY MATHEMATICS  
SY 2013-2014**

	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>
<b>AUGUST</b>	Codon NHS (August 9)	Baras RDHS (August 16)	San Jose NHS (August 23)	Dariao NHS (August 30)
<b>SEPTEMBER</b>	Palta NHS (September 6)	Bato RDHS (September 13)	Tambongon NHS (September 20)	Cobo IS (September 27)
<b>OCTOBER</b>	CNHS (October 4)	Bote IS (October 11)	Viga RDHS (October 18)	Milaviga IS (October 25)
<b>NOVEMBER</b>	Hawan NHS (November 8)	SMRDHS (November 15)	PNHS-CC (November 22)	Supang-Datag NHS (November 29)
<b>DECEMBER</b>	DO Conference Hall B (December 20)	DO Conference Hall B (December 20)	DO Conference Hall B (December 20)	DO Conference Hall B (December 20)
<b>JANUARY</b>	Buyo IS (January 10)	Agban NHS (January 17)	Tinago NHS (January 24)	CSF (January 31)
<b>FEBRUARY</b>	Lictin IS (February 7)	Cabugao IS (February 14)	Bagamanoc RDHS (February 21)	Tubli NHS (February 28)

  
**ROMEL G. PETAJEN**  
*Division Secondary Math Coordinator*